

VOORHEES TOWNSHIP BOARD OF EDUCATION  
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Wednesday, January 25, 2017 at 7:30 PM at the Signal Hill School, Mr. Richard Nelson, President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on May 13, 2016.
2. Publishing written notice in the Courier Post on May 13, 2016.
3. Filing written notice with the Clerk of Voorhees Township on May 13, 2016.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Barbara Dunleavy  
Dana Galiano  
Dr. Marissa Levy  
Amy Lynch  
John Schmus  
Dawn Wallace  
Richard Nelson, President  
Raymond J. Brosel, Jr., Superintendent  
Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/  
Board Secretary  
Howard Mendelson, Attorney

Absent

Denise Kirkland  
Bruce Karpf, Vice-President

STAFF SERVICE RECOGNITIONS

IV. MINUTES

1. Motion by Mrs. Dunleavy, seconded by Mr. Schmus to approve the minutes of the meetings of November 21, 2016 and January 4, 2017.

Motion carried, 7 ayes; except Mrs. Wallace abstained on November minutes.

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V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. Suspensions as shown on Attachment "B".
3. (HIB) Harassment, Intimidation and Bullying
4. Bus Evacuation Drills as shown on Attachment "C".

VI. COMMUNICATIONS

VII. BOARD SECRETARY REPORT

1. Report on the health and safety inspections for the 2016-2017 school year:
  - a. Indoor Air Quality
  - b. Emergency Lighting
  - c. Microwave Testing
  - b. Right-to-Know
  - c. Water Testing
  - d. Fire Department Inspections
  - e. Fire Alarm Inspections
  - f. Boiler Inspections
  - g. Bleacher Inspections
  - h. Elevator Inspection
  - i. Health and Safety Checklist (monthly)
  - j. Grounds Inspection (daily)
  - k. Board of Health (kitchens)
  - l. Integrated Pest Management

- m. HVAC Filter Inspections
- n. Stage Rigging & Basketball Backboard Inspections
- o. Playground Inspections
- p. Emergency Generator Inspections

VIII. SUPERINTENDENT REPORT

- 1. Signal Hill Cares – Mrs. Stallings

IX. COMMITTEE REPORT

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Jennifer Payne	Inquired about resources parent's have when they have not received a satisfactory response from the schools or administration.
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XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mrs. Lynch, to approve:

- 1. the second reading of the following Policy (New):
  - a. 1220 Title I – Educational Stability for Children in Foster Care

Motion carried, 7 ayes.

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XIV. PERSONNEL

Motion by Mrs. Lynch, seconded by Mr. Schmus, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying revising the employment of Lisa Woolston from maintenance clerk/receptionist, twelve months, part-time (22.5 hours per week), to Food Service Assistant/Maintenance/Receptionist, full-time, for the period from January 16, 2017 through June 30, 2017 at a salary of \$30,000, prorated.
3. ratifying revising the employment of Wendy Huston from cafeteria helper to substitute cafeteria helper, for the period from January 4, 2017 through June 30, 2017 at an hourly rate of \$8.50.
4. ratifying revising the employment of Karen Biello from cafeteria helper to substitute cafeteria helper, for the period from January 13, 2017 through June 30, 2017 at an hourly rate of \$9.00.
5. revising the employment of Kenneth Bourne from substitute custodian to custodian for the period from January 30, 2017 through June 30, 2017 at a salary of Step 3, \$22,173, prorated.
6. ratifying the employment of John Falkenstein, substitute custodian, for the period from January 3, 2017 through June 30, 2017 at an hourly rate of \$10.69.
7. ratifying the employment of Alison Metzinger, teacher, for the period from January 3, 2017 through March 31, 2017 with a salary of Step 1, BA, \$47,523, prorated. Leave Replacement Position.
8. ratifying revising the employment of Carmela Iannelli, instructional associate, for the period from January 3, 2017 through June 30, 2017 from Step 1, NC, \$9,120 (\$16,535, prorated, 4 hours/day, 5 days/week) prorated to Step 1, NC, \$9,690 (\$16,535, prorated, 4.25 hours/day, 5 days/week), prorated.
9. ratifying the employment of Denise Zadeh, instructional associate, for the period from January 3, 2017 through June 30, 2017 at an hourly rate of \$40 on an as needed basis.



10. ratifying the employment of Yenny Tatiana Gomez-Ramirez, instructional associate, for the period from January 9, 2017 through June 30, 2017 with a salary of Step 1 NC, \$9120 (\$16,535, prorated, 4 hours/day, 5 days/week), prorated.
11. revising the salary of Amanda Dariano, teacher, for the period from February 1, 2017 through June 30, 2017 from Step 6, BA, \$50,596 to Step 6, BA+15, \$52,072, prorated.
12. revising the salary of Brielle Rauer, teacher, for the period from February 1, 2017 through June 30, 2017 from Step 6, BA+15, \$52,072 to Step 6, BA+30, \$53,232, prorated.
13. revising the salary of Shawn Seppanen, teacher, for the period from February 1, 2017 through June 30, 2017 from Step 5, BA, \$50,151 to Step 5, BA+15, \$51,627, prorated.
14. revising the salary of Catherine Badolato, teacher, for the period from February 1, 2017 through June 30, 2017 from Step 6, BA+15, \$52,070 to Step 6, MA, \$54,391, prorated.
15. ratifying the employment of the following staff members for CPI training on January 5, 2017 at their previously approved hourly rate:
  - a. Nimra Salman 1.25 hours
  - b. Tatiana Weinstock 2.50 hours
16. the following as supervisors for the Winter Music Assembly at Voorhees Middle School with a stipend of \$86:
  - a. Carmella Bell
  - b. James Cotter
  - c. Lisa Leaf
  - d. Danielle Magazzu
  - e. Alex Morales
  - f. Anne Scocca-Luscombe
  - g. Stephanie Steinbeck
17. ratifying the following Drama Club stipends for the 2016 – 2017

school year. (To be paid through Drama Funds):

- a. Tara Johnson            Back Stage Supervisor            \$500
  - b. Kimberly Sundstrom    Asst. Tech/Supervisor            \$1400
  - c. Kelli Gallo              Asst. Tech/Supervisor            \$2400
  - d. Melissa Magill          Tech Crew Assistant                \$1600
18. ratifying the employment of the following substitute teacher for the 2016 – 2017 school year at a daily rate of \$85:
- a. Samantha Gaudio      BA      College of New Jersey
19. the employment of the following substitute teachers for the 2016 – 2017 school year at a daily rate of \$85:
- a. Maya Argano            BA      Townson University
  - b. Kathryn Davis          MA      William Patterson Univ.
20. ratifying the employment of the following substitute nurse for the 2016 – 2017 school year at a daily rate of \$150:
- b. Sally Fusco              AAS      Burlington County College
21. the employment of the following substitute instructional associates for the 2016 – 2017 school year at a daily rate of \$65:
- a. Jenna Kosyla
  - b. Christina Penney
22. ratifying the employment of personnel for providing special education and/or related services for the 2016-2017 school year as shown on Attachment “D”. (Names of students on file with Board Secretary)
23. ratifying the employment of CER personnel for the 2016-2017 school year as shown on Attachment “E”.
24. ratifying revising the paid medical leave for A.S., teacher, from November 28, 2016 through January 1, 2017 to November 28, 2016 through January 16, 2017, then commencing January 17, 2017, an unpaid child rearing leave is approved through March 31, 2017, during which time the family leave act shall be honored.

25. a paid medical leave for C.G., teacher, for the period from May 4, 2017 through June 30, 2017, during which time the family leave act shall be honored.
26. the termination of Diana Palma, food services assistant/receptionist, effective January 27, 2017.
27. ratifying the resignation of Patricia Simone, cafeteria helper, effective December 9, 2016.
28. ratifying the resignation of Kelli Trost, part-time instructional associate, effective December 31, 2016.
29. ratifying the resignation of Larisa Manzo, part-time instructional associate, effective December 31, 2016.
30. the retirement of Karen Malessa-O'Brien, instructional associate, effective February 1, 2017.

Motion carried, 7 ayes, except Mrs. Wallace voted Nay on No. 9.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Dr. Levy, seconded by Mrs. Dunleavy, to approve:

1. the addition of the following as approved sites for the Community Based Experience:
  - a. Cinemark Theater Somerdale, NJ
  - b. Jake's Place at Grove Park Cherry Hill, NJ
  - c. Wawa (Springdale Road) Cherry Hill, NJ
2. and ratify the following field trips:
  - a. Middle School, functional life skills, December 14, 2016, Destination – Voorhees Town Center, Voorhees, NJ. (Rescheduled from originally approved date of 12/9/16)
  - b. Middle School, Science Olympiad, January 12, 2017,

- Destination – Camden County College, Blackwood, NJ.
- c. Middle School, Norsemen Band-Grade 6, January 26, 2017,  
Destination – Eastern Regional High School, Voorhees, NJ.
  - d. Middle School, Viking Band-Grades 7 & 8, January 26, 2017,  
Destination – Eastern Regional High School, Voorhees, NJ.
  - e. Middle School, VMS Orchestra, January 31, 2017, Destination  
– Eastern Regional High School, Voorhees, NJ.
  - f. Middle School, functional life skills, February 10, 2017,  
Destination – Cinemark Theater, Somerdale, NJ.
  - g. Kresson School, self contained class, February 24, 2017,  
Destination – Cinemark Theater, Somerdale, NJ.
  - h. Middle School, Stemtastic Summer Camp (CER), February 25,  
2017, Camden County Technical Institute, Sicklerville, NJ.  
(Saturday event – students/parents will drive from home)
  - i. Osage School, second grade, March 8, 2017, Destination –  
Voorhees Middle School, Voorhees, NJ.
  - j. Middle School, functional life skills, March 10, 2017,  
Destination – Shoprite, Berlin, NJ.
  - k. Middle School, functional life skills, March 22, 2017,  
Destination – Adventure Aquarium, Camden, NJ.
  - l. Middle School, functional life skills, April 12, 2017,  
Destination – Friendly's, Voorhees, NJ.
  - m. Osage School, kindergarten, May 4, 2017, Destination –  
Storybook Land, Egg Harbor Twp., NJ.
  - n. Signal Hill School, second grade, May 5, 2017, Destination –  
Adventure Aquarium, Camden, NJ.
  - o. ET Hamilton School, third grade, May 5, 2017, Destination –  
The Philadelphia Zoo, Philadelphia, PA.
  - p. Signal Hill School, fourth grade, May 12, 2017, Destination -  
The Philadelphia Zoo, Philadelphia, PA.
  - q. ET Hamilton School, fourth grade, May 12, 2017, Destination

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- The Franklin Institute, Philadelphia, PA.
- r. Middle School, functional life skills, May 19, 2017, Destination – Wawa (Springdale Road, Cherry Hill) and Jake’s Place at Grove Park, Cherry Hill, NJ.
  - s. Osage School, fourth grade, May 25, 2017, Destination – The Franklin Institute, Philadelphia, PA.
  - t. Kresson School, fifth grade, June 5, 2017, Destination – National Constitution Center and Park, Philadelphia, PA.
  - u. Kresson School, fourth grade, June 7, 2017, Destination – NJ State House and Old Barracks, Trenton, NJ.
  - v. Osage School, third grade, June 8, 2017, Destination – Colonial Pennsylvania Plantation, Newtown Square, PA.
3. the findings of the November 21, 2016 Harassment, Intimidation and Bullying Report as shown on Attachment “F”.
  4. and ratify travel and related expenses for district employees as shown on Attachment “G”.
  5. the attendance, at no cost to the District, of Crystal Love, teacher, at the Presidential Inauguration on January 20, 2017 in Washington, DC.
  6. the appointment of Marguerite Stephens, social worker, as Educational Stability for Children in Foster Care Liaison for the 2016-2017 school year.
  7. the 2016-2019 Technology Plan for Digital Learning as shown on Attachment “H”. (On file with Board Secretary)
  8. ratifying the Professional Services Agreement between the Voorhees Township Board of Education and the Gloucester County Special Services District for the 2016-2017 school year as shown on Attachment “I”.
  9. tuition in the amount of \$22,135 to Camden’s Promise Charter School for one first grade student for 2016 Extended School Year and 2016-2017 School Year. (Name of student of file with Board Secretary)
  10. ratifying tuition contracts for the 2016-2017 school year with Pine Hill Board of Education for two homeless students, Grade 2 and Grade 4, in the amount of \$12,600 each (total \$25,200), for the period from

September 7, 2016 through June 30, 2017. (Names of students on file with Board Secretary)

11. ratifying out of district tuition and contracted services for special education for the 2016-2017 school year as shown on Attachment "J". (Names of students on file with Board Secretary)
12. CER programs for the 2016-2017 school year as shown on Attachment "K".
13. the following Rowan University students for practicum placement during the Spring 2017 semester:
  - a. Nicole Agli Signal Hill School
  - b. Veronica Brocco Signal Hill School
  - c. Sabrina Bruccoleri Signal Hill School
  - d. Amy Early Signal Hill School
  - e. Alyssa Fazio Signal Hill School
  - f. Kathleen Golden Signal Hill School
  - g. Elisa Gonzalez Osage School
  - h. Felicia Grabowski Osage School
  - i. Emily Ann Huepfel Osage School
  - j. Rachel Knight Osage School
  - k. Annalisa Lanzalotti ET Hamilton School
  - l. Catherine Lordi ET Hamilton School
  - m. Patricia Matias-Cruz ET Hamilton School
  - n. Richard Riskie ET Hamilton School
  - o. Jessica Lynn Ryan Kresson School
  - p. Kaitlyn Silvia Kresson School
  - q. Jenna Lee Smith Kresson School

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|----|-----------------|----------------|
| r. | Corey L. Swan   | Kresson School |
| s. | Mia Ann Tallone | Kresson School |
| t. | Hanna Waxman    | Kresson School |
14. Ricky Edwards, Rowan University, for practicum placement during the Spring 2017 semester at Osage School and Voorhees Middle School.
15. Christopher Bilinsky, Rider University, for school psychology internship during the Spring 2017 semester.
16. Ricki Mahon, Stockton University, for eighty (80) hours of Intermediate Fieldwork Placement at Osage School during the Spring 2017 semester.

Motion carried, 7 ayes.

XVII. MEETING DATES

February 22, 2017	7:30 PM	Board Meeting E.T. Hamilton School
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XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Marc Vogin	Asked for an update on the status of the soccer fields.
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XIX. BOARD COMMENTS

XX. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Dunleavy, to approve:

1. the Bill Lists as shown on Attachment "L".
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36

and N.J.S.A. 18A:17-9, for months ending October 31, 2016 and November 30, 2016 as shown on Attachment "M".

- a. Cash Reconciliation
  - b. Board Secretary's Report
3. the transfer list as shown on Attachment "N".
  4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending October 31, 2016 and November 30, 2016 as follows:

Increased	\$0.00
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Decreased	\$0.00
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5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of October 31, 2016 and November 30, 2016 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of December.

NONE



July 2016 - June 2017

## FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:

MONTH	SCHOOL	FIRE DRILL	SAFETY DRILL	TYPE OF DRILL
July	Hamilton	7/7/2016	7/14/2016	Room Clear
	Kresson	7/13/2016	7/25/2016	Lockout
	Middle	7/21/2016	7/28/2016	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	N/A	N/A	
August	Hamilton	8/2/2016	8/10/2016	Lockout
	Kresson	8/9/2016	8/11/2016	Room Clear
	Middle	8/18/2016	8/20/2016	Lockout
	Osage	N/A	N/A	
	Signal Hill	N/A	N/A	
September	Hamilton	9/20/2016	9/15/2016	Evacuation (non-fire)
	Kresson	9/14/2016	9/23/2016	Evacuation (non-fire)
	Middle	9/14/2016	9/23/2016	Bomb Threat
	Osage	9/14/2016	9/22/2016	Evacuation (non-fire)
	Signal Hill	9/15/2016	9/22/2016	Evacuation (non-fire)
October	Hamilton	10/11/2016	10/6/2016	Lockdown
	Kresson	10/17/2016	10/6/2016	Lockdown
	Middle	10/6/2016	10/5/2016	Lockdown
	Osage	10/18/2016	10/5/2016	Lockdown
	Signal Hill	10/5/2016	10/6/2016	Lockdown
November	Hamilton	11/2/2016	11/8/2016	Bomb Threat S.I.P. with No Instruction
	Kresson	11/18/2016	11/8/2016	Bomb Threat S.I.P. with No Instruction
	Middle	11/3/2016	11/21/2016	Bomb Threat S.I.P. with No Instruction
	Osage	11/18/2016	11/8/2016	Bomb Threat S.I.P. with No Instruction
	Signal Hill	11/3/2016	11/9/2016	Bomb Threat S.I.P. with No Instruction
December	Hamilton	12/2/2016	12/13/2016	Room Clear
	Kresson	12/19/2016	12/14/2016	Bomb Threat S.I.P. with No Instruction
	Middle	12/7/2016	12/16/2016	Bomb Threat S.I.P. with No Instruction
	Osage	12/19/2016	12/13/2016	Bomb Threat S.I.P. with No Instruction
	Signal Hill	12/7/2016	12/16/2016	Room Clear

# VOORHEES TOWNSHIP PUBLIC SCHOOLS

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
January	Hamilton	1/13/2017	1/19/2017	Lockout
	Kresson			
	Middle	1/12/2017	1/19/2017	Room Clear
	Osage	1/19/2017	1/10/2017	Room Clear
	Signal Hill	1/12/2017	1/20/2017	Lockdown
February	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
March	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
April	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
May	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
June	Hamilton			
	Hamilton			
	Kresson			
	Middle			
	Signal Hill			

SUSPENSIONS

Middle School

1 student	1 day	Inappropriate Behavior
1 student	1 day	Inappropriate Behavior

SCHOOL BUS EVACUATION DRILLS 2016/2017 SCHOOL YEAR

1st Drill ET HAMILTON SCHOOL

ROUTE	BUS COMPANY	DATE HELD	TIME	PERSON OVERSEEING THE DRILL
H20	First Student Inc.	9/12/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H21	First Student Inc.	9/13/16	8:40	Andrea Carroll / Marlene Cosenza
H22	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H24	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H25	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H26	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H27	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
H28	First Student Inc.	9/13/16	8:40-9:00	Andrea Carroll / Marlene Cosenza
HK1	Hillman Bus Service	9/13/16	8:40	Andrea Carroll / Marlene Cosenza
HK2	Hillman Bus Service	9/13/16	12:45-1:00	Andrea Carroll / Marlene Cosenza
HK3	Hillman Bus Service	9/13/16	12:45-1:00	Andrea Carroll / Marlene Cosenza

## SCHOOL BUS EVACUATION DRILLS 2016/2017 SCHOOL YEAR

1<sup>ST</sup> Drill KRESSON SCHOOL

ROUTE	BUS COMPANY	DATE HELD	TIME	PERSON OVERSEEING THE DRILL
K29	Hillman Bus Service	09/14/16	8:45-9:15	Barbara Andrew
K30	Hillman Bus Service	09/14/16	8:45-9:15	Barbara Andrew
K31	First Student Inc.	09/13/16	8:45-9:15	Barbara Andrew
K34	First Student Inc.	09/13/16	8:45-9:15	Barbara Andrew
K35	Hillman Bus Service	09/13/16	8:45-9:15	Barbara Andrew
K38	First Student Inc.	09/13/16	8:45-9:15	Barbara Andrew
KK1	First Student Inc.	09/14/16	8:45-9:15	Barbara Andrew
KK2	First Student Inc.	09/14/16	8:45-9:15	Barbara Andrew
KK3	First Student Inc.	09/14/16	3:40-3:50	Barbara Andrew

**SCHOOL BUS EVACUATION DRILLS 2016/2017 SCHOOL YEAR 1<sup>st</sup> Drill MIDDLE SCHOOL Page 1**

ROUTE	BUS COMPANY	DATE HELD	TIME	PERSON OVERSEEING THE DRILL
MSP-1	Hillman Bus Service	10/27/16	8:10	Ed Brandhorst
SPVM	T & L Transportation	10/27/16	2:45	Ed Brandhorst
M1	First Student Inc.	10/20/16	8:11	Gary Alexander
M2	First Student Inc.	10/25/16	8:00	Jaclyn Pryzbylkowski
M3	First Student Inc.	10/27/16	2:57	Gary Alexander
M4	First Student Inc.	10/21/16	8:15	Gary Alexander
M5	First Student Inc.	10/27/16	8:05	Jaclyn Pryzblkowski
M6	T & L Transportation	10/24/16	8:09	Gary Alexander
M7	First Student Inc.	10/28/16	8:18	Gary Alexander
M8	First Student Inc.	10/20/16	8:10	Ed Brandhorst
M9	First Student Inc.	10/28/16	8:00	Ed Brandhorst
M10	First Student Inc.	10/27/16	8:10	Jaclyn Pryzblkowski
M11	First Student Inc.	10/20/16	8:10	Ed Brandhorst
M12	First Student Inc.	10/28/16	8:25	Margie Frasca
M13	First Student Inc.	10/25/16	8:30	Margie Frasca
M14	First Student Inc.	10/24/16	8:12	Gary Alexander
M15	First Student Inc.	10/27/16	8:25	Margie Frasca
M16	First Student Inc.	10/27/16	8:20	Margie Frasca
M17	First Student Inc.	10/21/16	8:12	Gary Alexander
M18	First Student Inc.	10/20/16	8:00	Ed Brandhorst
M19	First Student Inc.	10/20/16	8:10	Ed Brandhorst
M20	Hillman Bus Service	10/25/16	8:05	Jaclyn Pryzblkowski
M23	Hillman Bus Service	10/25/16	8:11	Jaclyn Pryzblkowski
M24	First Student Inc	10/26/16	8:00	Jaclyn Pryzblkowski
M25	First Student Inc.	10/20/16	8:10	Ed Brandhorst

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1<sup>st</sup> Drill MIDDLE SCHOOL Page 2

M26	First Student Inc.	10/25/16	8:25	Margie Frasca
M27	T & L Transportation	10/21/16	8:10	Gary Alexander
M28	T & L Transportation	10/26/16	8:10	Jaclyn Pryzblkowski

SCHOOL BUS EVACUATION DRILLS 2016/ 2017 SCHOOL YEAR			1 <sup>st</sup> DRILL	OSAGE SCHOOL
ROUTE	BUS COMPANY	DATE HELD	TIME	PERSON OVERSEEING THE DRILL
SPO	First Student Inc.	10/24/16	8:45-9:00	Gordon Zwicker
OS	First Student, Inc.	10/25/16	8:50-9:00	Gordon Zwicker
O40	Hillman Bus Service	10/24/16	8:45-9:00	Gordon Zwicker
O41	First Student Inc.	10/24/16	8:45-9:00	Gordon Zwicker
O42	First Student Inc.	10/24/16	8:45-9:00	Gordon Zwicker
O43	First Student Inc.	10/24/16	8:45-9:00	Gordon Zwicker
O44	First Student Inc.	10/25/16	8:50-9:00	Gordon Zwicker
O45	First Student Inc.	10/25/16	8:50-9:00	Gordon Zwicker
O46	First Student Inc.	10/24/16	8:50-9:00	Gordon Zwicker
O47	First Student Inc.	10/26/16	8:45-9:00	Gordon Zwicker
O48	First Student Inc.	10/26/16	8:45-9:00	Gordon Zwicker
OK1	First Student Inc.	10/24/16	8:45-9:00	Gordon Zwicker
OK2	First Student Inc.	10/25/16	8:50-9:00	Gordon Zwicker
OK3	First Student Inc.	10/27/16	12:50-1:00	Gordon Zwicker
OK4	First Student Inc.	10/27/16	12:50-1:00	Gordon Zwicker



## SCHOOL BUS EVACUATION DRILLS 2016/2017 SCHOOL YEAR

1<sup>st</sup> DRILL

## SIGNAL HILL SCHOOL

ROUTE	BUS COMPANY	DATE HELD	TIME	PERSON OVERSEEING THE DRILL
SH1	First Student Inc.	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
SH2	First Student Inc.	9/23/16	8:50	Leanne Binkley/Paula Long
SH3	T & L Transportation	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
SH4	First Student Inc.	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
<b>SH5</b>	<b>ROUTE CANCELLED EFFECTIVE 09/01/13</b>			
SH6	Hillman Bus Service	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
SK1	Hillman Bus Service	09/23/16	8:50	Leanne Binkley/Paula Long
SK2	First Student, Inc.	09/23/16	8:50	Leanne Binkley/Paula Long
SK3	Hillman Bus Service	09/23/16	12:45	Leanne Binkley/Paula Long
PS	T & L Transportation	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
PS1	T & L Transportation	09/23/16	8:50	Leanne Binkley/Paula Long
<b>P1-A</b>	<b>ROUTE CANCELLED EFFECTIVE 10/01/15</b>			
P2	T & L Transportation	09/22/16	12:15	Leanne Binkley/Paula Long
P2A	T & L Transportation	09/22/16	12:15	Leanne Binkley/Paula Long
PS5	T & L Transportation	09/23/16	8:50	Leanne Binkley/Paula Long
<b>PS6</b>	<b>ROUTE CANCELLED effective 10/01/2015</b>			
SPS2	T & L Transportation	09/22/16	8:45-9:00	Leanne Binkley/Paula Long
SHS-2	T & L Transportation	09/23/16	8:50	Leanne Binkley/Paula Long

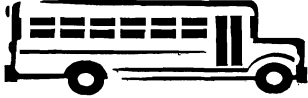
**Personnel Ratifications  
 2016 – 2017 School Year**

**date/hours per week/number of weeks or rate/total hours**

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
SB17		ABA Services Allison Jennings \$40/1.5hr/40	\$2400
LC17		Adult support on bus Claudia Parisi \$28/40hrs. Mary Thompson \$28/1.5hrs	\$1120 \$42
ND17		Adult support for wrestling Karen Geiter \$28/40hrs	\$1120
JMc17		Adult support for Drama and Chess Club Christine Colahan \$28/10	\$280
DP17 IQ17		Adult support for Running Club Stephanie Steinbeck \$28/2/36	\$2016

Please ratify the occupational therapy services of Denise Walters for one full day at her per diem rate for the completion of progress reports and consultation with staff as well as compensation for completing 2 occupational therapy evaluations at the rate of \$250 per evaluation.

Please ratify nursing services of Jen Dougan to cover after school activities at the rate of \$53/hr for 2 hours per month for 8 months totaling \$848.



Great Community-Great Schools

**Community  
Education  
Recreation**

Michael Redfearn  
Coordinator  
(856) 795-5566 Ext. 5232

Karen Ferguson  
Administrative Assistant  
(856) 795-5566 Ext. 5231

To: Frank DeBerardinis  
From: Michael Redfearn  
Re: Employment

Please add the following names to be approved for employment 2016-2017 School Year.

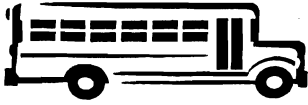
Amanda Gardiner     \$10.00/hr     SAC Counselor

**Saturday Spectacular Session I**

<b>Staff</b>	<b>Program</b>	<b>Stipend</b>
Paula Long	Lego Club	\$500.00
Lise Grossman	Creating Creatures	\$500.00
Debra Reca	Reading	\$500.00
Richard Bratelli	Flag Football	\$500.00
Dwyne Bradley	Reading	\$500.00
Andrea Carroll	Computers	\$500.00
Lauren Carothers	Typing	\$500.00
Sean Seppanen	Board Games	\$250.00
Chad Justis	Board Games	\$250.00
Lisa Morgan	Robotics	\$250.00
Lisa Richards	Robotics	\$250.00
Jenna Coccia	Field Hockey	\$500.00
Lizette Melendez	Crafts	\$500.00
Alexa Magee	Lacrosse	\$250.00
Kaitlain	O'Toole	\$250.00

Thank You

Michael Redfearn



Great Community-Great Schools

Community  
Education  
Recreation

Michael Redfearn  
Coordinator  
(856) 795-5566 Ext. 5232

Karen Ferguson  
Administrative Assistant  
(856) 795-5566 Ext. 5231

---

To: Frank DeBerardinis  
From: Michael Redfearn  
Re: Employment

Please add the following names to be approved for employment 2016-2017 School Year.

Jack Tempter	\$10.00/hr	SAC Substitute
Sara Sliminski	\$10.00/hr	SAC Substitute
Jerry Shean	\$10.00/hr	SAC Substitute

Thank You

Michael Redfearn

**Harassment, Intimidation and Bullying Report to the Board of Education  
November 21, 2016**

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
VMS	5		X	Met with assistant principal and counselor	Ongoing counseling, hallway monitoring, peer mediation	Met with assistant principal, met with counselor, ongoing counseling, peer mediation		
Hamilton	1		X	Lunch detention, principal rode bus	Session with guidance counselor	Counseling session		

VOORHEES TOWNSHIP BOARD OF EDUCATION  
 JANUARY 25, 2017  
 BOARD MEETING  
 PROFESSIONAL DAYS - APPROVALS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
3/2/2017	Taylor	Bruce	Admin	Dir of Technology	NJSBA Technology Conference	West Windsor, NJ	\$200.00
4/6/2017	Taylor	Bruce	Admin	Dir of Technology	NJ GMIS Technology Conference	Somerset, NJ	\$175.00
2/23/2017	Putman	Erin	Osage	Teacher	Zones of Regulation	Mt Laurel, NJ	\$175.00
1/27/2017	Kudrick	Kourtney	Hamilton	Teacher	Strengthening Your Questioning Skills Workshop	Blackwood, NJ	\$175.00
1/27/2017	Latyn	Mary	Hamilton	Teacher	Strengthening Your Questioning Skills Workshop	Blackwood, NJ	\$175.00
1/27/2017	Courtney	Kelly	Hamilton	Teacher	Strengthening Your Questioning Skills Workshop	Blackwood, NJ	\$175.00
2/8/2017	Penman	Eileen	VMS	Teacher	Increase Reading Skills Workshop	Cherry Hill, NJ	\$300.00
1/26-27/2017	Taylor	Bruce	Admin	Dir of Technology	Techspo	Atlantic City, NJ	\$600.00
3/10/2017	Nykiel	Sophie	Signal Hill	Speech	Creative Ideas for Using iPads	Glassboro, NJ	\$200.00
3/2/2017	Tremper	Deborah	Signal Hill	Nurse	School Nurse Conference	Voorhees, NJ	\$275.00
5/1-5/3/2017	Taylor	Bruce	Admin	Dir of Technology	Tech Talk Live 2017	Lancaster, PA	\$800.00
1/27/2017	Ross	Donaa	Admin	CST	Practical Strategies for Intervening with Students	Voorhees, NJ	\$275.00
1/27/2017	Cosenza	Marlene	Hamilton	Teacher	Practical Strategies for Intervening with Students	Voorhees, NJ	\$275.00
5/9/2017	Holliday	Maribeth	Signal Hill	Librarian	Judy Freeman's Winners Workshop	Voorhees, NJ	\$250.00
1/30/2017	LaGrossa	Megan	Osage	Technology Specialist	Use Project Based Learning with Technology	Voorhees, NJ	\$275.00
1/26-27/2017	Young	Diane	Admin	Asst Superintendent	Techspo	Atlantic City, NJ	\$650.00
1/30/2017	Carroll	Andrea	Hamilton	Technology Specialist	Use Project Based Learning with Technology	Voorhees, NJ	\$275.00
1/30/2017	Morgan	Lisa	Kresson	Technology Specialist	Use Project Based Learning with Technology	Voorhees, NJ	\$275.00
2/23-24/2017	Petersen	Donna	Admin	CST	AEP Conference-Zones of Regulation	Cherry Hill, NJ	\$500.00
PROFESSIONAL DAYS - RATIFICATIONS							
DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
1/24/2017	DeBerardinis	Frank	Admin	Asst Superintendent	Employment Seminar by Parker McCay	Trenton, NJ	\$200.00
1/24/2017	Brosel	Raymond	Admin	Superintendent	NJASA Power of Legal Information	Trenton, NJ	\$150.00

Agreement for Professional Services  
Between  
Gloucester County Special Services School District  
and  
VOORHEES TOWNSHIP School District

This agreement is made and entered into by the VOORHEES TOWNSHIP School District ("School District") and the Gloucester County Special Services School District ("GCSSSD") for Professional Services in the 2016-2017 school year. This Agreement shall commence on September 6, 2016.

**I. Responsibilities of GCSSSD:**

- A. GCSSSD will provide the following Professional Services, as requested by the School District. Related Services including evaluation, treatment, consultation, staff recruitment and supervision, and training for:
- a. Assessments
    - 1. Augmentative/Assistive Technology
    - 2. Functional Behavior
    - 3. Related Services (OT, PT, Speech)
    - 4. Specialized Speech-Language
  - b. Autism Outreach Services
    - 1. Autism Consultation/Support
    - 2. Behavior Consultation/Support
    - 3. Program Assistant
  - c. Professional Development
    - 1. In-Service Training/Workshops
    - 2. Sign Language Instruction
  - d. Professional Services
    - 1. Augmentative/Assistive Technology Consultation
    - 2. Behavior Consultation
    - 3. Educational Consultant
    - 4. Educational Interpreter with Sign Language
    - 5. Homebound Instructor
    - 6. Inclusion Services
    - 7. Itinerant Specialized Teaching
    - 8. Occupational and Physical Therapy
    - 9. Occupational and Physical Therapy Assistant
    - 10. Parent Workshops
    - 11. Sign Language Instruction
    - 12. Social Skills Training Groups
    - 13. Social Worker
    - 14. Speech-Language Therapy
    - 15. Teacher of the Deaf
- B. GCSSSD will provide services, records, and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
- C. GCSSSD will insure that all staff is appropriately certified as required by New Jersey State regulations to perform these Professional Services. Staff will be assigned and evaluated by the GCSSSD.
- D. The Professional Services provided by GCSSSD will be in response to specific written requests (Service Proposal) from the School District. All services provided will comply with applicable New Jersey state and federal regulations.
- E. GCSSSD staff will collaborate with School District staff in the provision of the Professional Services.

- F. GCSSSD shall bill the School District and provide the School District with a monthly record for Professional Services rendered upon request.
- G. GCSSSD will maintain in force, insurance against liability for injury or death of a person growing out of the performance of its professional duties. Such liability insurance coverage will be for not less than \$1,000,000.00 for each occurrence. Evidence of such insurance will be made available to the School District by the GCSSSD.

**II. Responsibilities of the School District:**

- A. The School District shall make available to the GCSSSD all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered on a timely basis.
- B. To assist GCSSSD in fulfilling its responsibilities under this agreement, the School District shall provide, at the School District's expense, all necessary supplies and equipment to meet the needs of GCSSSD in connection herewith as determined in consultation with the School District.
- C. The School District will provide adequate facilities for the services to be performed on the School District premises.
- D. The School District shall pay the fees as provided on the attached appendix and make payment in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
- E. The School District Child Study Team Director will send a Request for Services form to CRESS. Once CRESS determines the service request can be fulfilled a Service Proposal defining the start date and cost of the services to be rendered will be generated and the Service Proposal will be sent to the School District. The Service Proposal is used as a basis for the contract and serves as an agreement to initiate billable services.
- F. The School District understands and agrees that demand for services is in great and that GCSSSD faces competition from numerous and a variety of persons and entities, and further that GCSSSD's workforce requires substantial and continuous expenditures of time and money to develop and maintain the quality of services expected by client districts. The School District also recognizes and acknowledges that by reason of its engagement of GCSSSD, the School District will be introduced to GCSSSD's employees and contracted therapists. During the Term of this Agreement and for a period of twelve (12) months following the Term, the School District agrees not to solicit, contact, divert, encourage or induce any person who is (or was within the previous twelve (12) months) an employee, associate, consultant, agent or representative of GCSSSD to leave the employ of GCSSSD or hire such person or in any way interfere with GCSSSD's relationship with such person, without GCSSSD's prior written consent.
- G. The School District agrees that it would be extremely difficult to measure the damages that might result from any breach of this Section. Therefore, the School District agrees that, upon a breach of Section F, the School District shall pay to GCSSSD liquidated damages equal to the cost of services for one full school year based on the level of services previously provided by the employee, associate, consultant, agent or representative of GCSSSD. The parties hereto agree that the non-compete clause contained herein is reasonable and shall abide by same.
- H. The School District will name GCSSSD as an additional insured in all liability policies held by the School District.
- I. The School District will pay all additional costs generated by unique requests. The School District will be billed for student(s) who do not report for their scheduled assessment. When student(s) fail to report for any other scheduled service or services, the School District will be billed at the fee listed on the attached fee chart.
- J. When services requested are not utilized, the School District will be billed for sixty (60) school days as if the services were being utilized. If the service provider is assigned to another school district within the sixty (60) days billing will cease at the inception of the new assignment.



- K. It is understood that GCSOSSD shall not be held responsible for the failure of a specialist/therapist/professional or other contracted/hourly individual to provide services, but will make reasonable effort to provide alternative services should such failure occur.
- L. The amount of all legal fees and costs incurred by GCSOSSD in relation to contracted services with the School District, whether for disciplinary action, termination, or any other matter in which GCSOSSD deems in its sole discretion it has the need for such legal services, shall be borne by the School District.

**Additional Understandings:**

This Agreement shall be effective as of the later date of party execution.

Both parties will promote a coordinated effort by mutual periodic evaluation of the program.

The services contracted include time for direct service, preparation, and travel. Additional Professional Services beyond the contractual hours/days as requested by the School District in writing (i.e. interpreting for extracurricular activities, attendance on a field/class trip, etc.) will be billed at the specified rate as designated on the attached fees appendix.

The total amount for a school year is based on 36 weeks of service.

A "day" of service is 7 hours (.5 hour for lunch is not billed to the School District).

Schedule of services will be determined in conjunction with the GCSOSSD Professional Staff member assigned to the School District and designated School District officials.

This Agreement shall be governed by, construed, and interpreted under the common and statutory law of the State of New Jersey, unless superseded by any applicable Federal law or regulation, without regard to New Jersey's choice of law rules.

If any paragraph or portion of any paragraph or any part of this Agreement is determined to be invalid, null or void for any reason whatsoever, then remaining parts or portions of this Agreement shall continue in full force and effect and shall not be affected in any way by the parts or portions determined to be invalid.

This Agreement constitutes the entire understanding between and among the parties hereto and all prior agreements, understandings, and covenants are hereby terminated.

This Agreement may be amended only by the written consent of both parties. The School District must provide notice by April 15 of the intent not to renew the contract for the upcoming school year. Failing such notice, this Agreement shall renew for an additional successive one (1) year period upon the same terms and conditions contained herein. Prior to termination, any and all past due balances owed to GCSOSSD will be paid in full.

11/23/16

Board President

Date

VOORHEES TOWNSHIP Board of Education

Board President

12/1/16

Date

Board of Education of the Special Services School District and the Vocational School District of the County of Gloucester

Business Administrator/Board Secretary

Business Administrator/Board Secretary

**GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
 CRESS**

550 Salina Road, Sewell, NJ 08080  
 Ph: 856-416-7530 • Fax: 856-415-7605

Mary C. Hilley, Supervisor of Educational Support Services • Dana Lamonica, Supervisor, CRESS

**FEES - 2016-17**

PROGRAM/SERVICE	IN-COUNTY	OUT-OF-COUNTY
<b>Professional Services</b>		
• Occupational and Physical Therapy	\$83.00/hour	\$97.00/hour
• Occupational Therapy Assistant and Physical Therapy Assistant	\$71.00/hour	\$86.00/hour
• Speech-Language Therapy (in-district/school services)	\$514.00/diem \$83.00/hour	\$555.00/diem \$97.00/hour
• Educational Interpreter with Sign Language (Hourly-2 hour minimum)	\$394.00/diem \$63.00/hour	\$437.00/diem \$74.00/hour
• Teacher (Special Education or Teacher of the Deaf/Hard of Hearing)	\$480.00/diem \$82.00/hour	\$518.00/diem \$97.00/hour
• Teacher Assistant	\$164.00/diem	\$187.00/diem
• Homebound Instructor	\$62.00/hour	\$74.00/hour
• Homebound Program Assistant	\$35.00/hour	\$46.00/hour
• SEMI Oversight (Occupational Therapy, Physical Therapy, Speech-Language Specialist)	\$111.00/hour	
• Social Worker	\$470.00/diem	\$505.00/diem
• Substitute School Nurse Clearinghouse	Up to 3.5 hours 3.5-7 hours 8-10 hours Long-Term - 15+ days/month	\$175.00/diem \$288.00/diem \$354.00/diem \$253.00/diem
		\$198.00/diem \$330.00/diem \$401.00/diem \$269.00/diem
<b>Educational Consultation Services</b>		
• Behavior, Inclusion, Assistive Technology, Autism, Speech, Deaf/Hard of Hearing/Cochlear Implant	Up to 3 days/Week 4 Full Days 5 Full Days	\$654.00/diem \$555.00/diem \$510.00/diem
		\$111.00/hour \$124.00/hour
<b>Autism Outreach Services</b>		
Initial Home Services Assessment	\$697.00/assessment	\$772.00/assessment
Autism Services	\$555.00/diem	
• Behavior Consultation/Support	\$111.00/hour	\$124.00/hour
• Program Assistant (Discrete Trial Training - School and/or Home)	\$34.50/hour	\$46.00/hour
<b>Assessments</b>		
• Assistive Technology	\$813.00/assessment	\$888.00/assessment
• Functional Behavior Assessment	\$697.00/assessment	\$771.00/assessment
• "No Show" Assessment	\$136.00/assessment	\$163.00/assessment
• Related Services Evaluations (OT, PT, Speech-Language)	\$309.00/evaluation	\$371.00/evaluation
• Specialized Speech-Language Evaluation (Deaf/Hard of Hearing, Student using AAC)	\$505.00/evaluation	\$575.00/evaluation
• Initial Deaf Services Assessment	\$505.00/assessment	\$575.00/assessment
• Psychiatric Evaluation	\$697.00/evaluation	\$772.00/evaluation
<b>Professional Development</b>		
• Crisis Management Training	2 Day Training - up to 25 Participants 1 Day Refresher - Up to 25 Participants Additional Fee - 26 and Above Participants Crisis Management Manual Printing	\$2,222.00 \$1,111.00 \$52.00/participant \$7.75/manual
• In-Service Training/Workshops	Full Day - 6 hours Half Day - 3 hours Per Participant Less Than Half Day	\$1,111.00/workshop \$560.00/workshop \$83.00/participant \$310.00/workshop
• Sign Language Instruction		\$111.00/hour \$127.00/hour
*A \$50.00 surcharge will be added if over 35 participants		
*A \$50.00 surcharge will be added if round trip travel exceeds 50 miles		

Fees approved by Board of Education, 07/01/16

**New Business Ratifications  
Out of District and Contracted Services 2016-2017**

Please approve the following services for classified students:

17MA	Brookfield Elementary 800 West Kings Highway Haddon Heights, NJ 08035 One-on-One	\$19,795.00
17MF	Bancroft 1255 Caldwell Rd Cherry Hill, NJ 08034 Bedside Tutoring – 2 hours per day/\$64/112 days	\$14,336.00
17HR	Bancroft 201 S Kings Highway Cherry Hill, NJ 08034 One-on-One	\$32,701.07  \$17,402.00
17ZR	Bancroft 201 S Kings Highway Cherry Hill, NJ 08034 One-on-One	\$32,701.07  \$17,402.07



# CER Saturday Spectacular



4 Weeks 10:00 -12:00

Jan 14, 2017 – Feb 11, 2017

**NO classes at Kresson School on Feb 4<sup>th</sup>**

## Coding, Circuits and Robots

### Put some STEM in your Saturday!

If your child loves building and creating with science and technology then this is the class for them! Participants will experience hands-on activities that will engage their mind and excite their imagination. Activities include exploring circuitry, coding using Sphero Balls and iPad Apps, and creating mini robots. This class includes a \$10.00 material fee as they will take home their robots and circuit projects. **GRADES 2-5 Maximum 15 Students**

**Time 10:00-12:00 Instructor: Ms. Morgan and Mrs. Richards Location: Kresson School**  
**Fee: \$90.00 Code: 10**

## Touch Typing for Kids

Students will learn what all of the essential buttons on the keyboard and how to use them. Students will learn how to type with capital letters, punctuation marks, and proper headings. Students will practice hand placement of the keyboard to type more quickly. Students will also be able to play typing practice games to make typing fun!

**Grade 2/3 Time 10:00-12:00 Instructor: Ms. White Location: Kresson School Fee: \$80.00**  
**Code: 11**

## Girls Field Hockey

Are you interesting in learning a new sport? Come and learn the basics of field hockey! This introductory course will teach you the rules of the game, stick handling, dribbling, passing, and receiving the ball. We will then move on to learning offensive and defensive strategies to make you a well rounded player. Please bring your own stick, ball, shin guards, and a water bottle.

**Dates: Jan. 14<sup>th</sup> to Feb. 4<sup>th</sup>**  
**Time: 10:30 – 12:30 Instructor: Ms. Jenna Coccia VTSD Fee: \$80.00**  
**\*\*Location: Signal Hill School Grades: 3-5 Code: 12**

## LEGO Club

Participants will develop the skills of leadership, cooperation, and problem solving and as they work with others to build Lego creations. Besides building, each week the children will participate in physical activities such as relay races and scavenger hunts to challenge to their creativity. When working together on a team, each member will take on a different role as they complete their project. The roles of Engineer, Builder and Parts Manager will allow the participants to experience the responsibilities that each job demands. Time will be allowed for all members to "free build" so their personal creativity and imagination can be explored.

**Maximum of 12 participants - Grades 2 – 5**  
**Time: 10:00 – 12:00 Instructor: Ms. Paula Long VTSD Fee: \$80.00**  
**\*\*Location: Signal Hill School Code: 13 Dates: Jan. 14<sup>th</sup> to Feb. 4<sup>th</sup>**

## Creating Creatures

Young artists will create a variety of creatures, some real, some fanciful. Various art mediums and techniques will be explored. We will find inspiration from brief readings and art samples. Our young artists will have the opportunity to gain insight by displaying and discussing finished work.

**Time: 10:00 – 12:00 Instructor: Mrs. Lise Grossman VTSD Fee: \$80.00**  
**Location: Kresson School Grades: 1- 5 Code: 14**

## KidzArt

Discover the artist in you! KidzArt students will produce amazing drawings and work on exciting art projects using charcoal, chalk pastels, oil paints, prisma markers and clay. Only the best artist quality materials will be used which are included in the fee. **All new projects**

**Grades: 1-8 Location: Kresson School Time: 10:00-12:00 Code: 15 Fee: \$80.00**  
**Instructor: Patti Barber**

## Crafts that "Make a Difference"

Students will create crafts that will help others. Use your creativity to bring joy & assistance to others. Time Out Bottles and Encouraging Key Chains are some of the crafts that will be made.

**Time 10:00-12:00 Instructor: Ms. Melendez VTSD Location: Kresson School Fee: \$80.00 Code: 16**

## Work with 21st Century Technology

### **Using Office, iPads, the Internet, and iMovie**

Students in grades 1-5 will learn new features of iWorks (Pages, Keynote & iPhoto and/or Word, Power Point, Excel, and Publisher) by discovering the ribbon/tabs of Office 2007. With hands on activities students will create multimedia presentations, desktop publications, and charts using new features such as smart art, designs, and inserting graphics/images and movies. Digital images and movie editing will also be explored using iMovie on iPads. Student will learn what type of file(s) should be used with movie editing software.

**Time: 10:00 – 12:00 Instructor: Mrs. Andrea Carroll VTSD Location: Kresson School Fee \$80.00**  
**Code: 17 Grades: 1-5**

## Pre-School READY, SET, ROCKET INTO READING

Give your child a powerful blastoff! This session is filled with reading readiness activities: letter and sound recognition, story comprehension, songs, games and more to give your child an advantage for Kindergarten. Your child must be **5 years of age by August 31 and entering Kindergarten in September 2017**. Enroll today!

**Class limit 8 students**

**Time: 10:00 – 12:00 Instructor: Mrs. Reca VTSD Location: Kresson School Fee: \$80.00 Code: 18**

## Kindergarten Ready, Set, Blasting through Books!

Keep your child firing ahead for first grade! This session strengthens reading skills from the Kindergarten curriculum and progresses into first grade objectives through decoding activities, story comprehension, projects, games and more. Give your child an advantage for first grade. Your child must be **6 years old by August 31 and entering first grade in September 2017**. Enroll today~ class size is limited to 10 students.

**Time: 10:00 am -12:00 pm Instructor: Mrs. Bradley VTSD Location: Kresson School Fee: \$80.00**  
**Code: 19**

## Flag Football

The Ultimate Flag Football experience returns this winter! This class is perfect for both beginners and those students with previous experience playing football. Those students who sign up will learn the basics of football such as the positions and rules, as well as learning how to correctly run and defend passing patterns. But that's not all because you will also get to play in Full Flag Football games! Join today so that you will be able to run, throw, catch, dive, score, and grab those flags on your way to victory **Grades 3-6**

**Time 10:00-12:00 Instructor: Mr. Brattelli Location: Kresson School Fee: \$80.00 Code: 20**

# NEW NEW NEW

## LACROSSE

This class is an introduction of basic lacrosse skills for girls grades Kindergarten – 2<sup>nd</sup> grade. At this beginner level, our main focus is to get the girls comfortable with being part of a team and introducing the basics of the game of lacrosse. The girls will practice lacrosse skills through drills and games. Skills taught will include cradling, ground balls, catching, throwing, and shooting. Offense and defense strategies will also be introduced in a game like setting. Equipment that will be needed sneakers, goggles, mouth guard, lacrosse stick and water bottle.

**Time 10:00-12:00 Instructor: Ms Magee and Ms. O'Toole VTSD Location: Kresson School Fee: \$80.00 Code: 21**

## Board Games Plus

Come play your favorite board games such as chess, checkers, Connect-4, Sorry, and more. You will also learn to play the strategy-based board game Risk and the popular RPG game Dungeons and Dragons.

**Time 10:00-12:00 Instructor: Mr. Sappanen/Mr. Justis VTSD Location: Kresson School Fee: \$80.00 Code: 22**

## Registration Form

<u>Code</u>	<u>Course Title</u>	<u>First Name</u>	<u>Last Name</u>	<u>Grade</u>	<u>Fee</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Home School \_\_\_\_\_ Parent Signature: \_\_\_\_\_

E-mail \_\_\_\_\_

Does your child have any medical conditions: \_\_\_\_\_

**Send registration form and check to Voorhees CER, 1000 Holly Oak Dr. Voorhees NJ 08043**

**Make checks payable to Voorhees CER payment must accompany registration.**

- No Refunds or credits unless class is canceled due to lack of participants.
- Any questions please call 795-5566 (ext. 5231)
- **CLASSES MUST HAVE A MINIMUM OF 7 PARTICIPANTS. SO DON'T DELAY REGISTER EARLY**
- **STUDENTS REGISTERED FOR A CANCELED CLASS WILL BE NOTIFIED ALL OTHERS REPORT AS SCHEDULED**

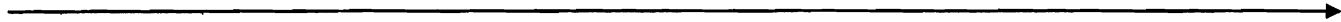
# CER-SAC Computer Coding Club

Who: Boys and girls, Grades 3-5 (Enrolled in CER - SAC)  
Where: Kresson Library – 8 Weeks (beginning 1/25/17)  
When: 3:30 p.m.- 4:30 p.m.  
Cost: \$40.00 (\$5 per week)  
Instructor: Lisa Richards

## Create. Code. Tell Stories.

Create and share your own digital stories! We'll use computers and Scratch (a block coding program created by MIT) to design original stories, create and share our own animations, and learn how technology is used in the film and media industry!

We will meet for eight week on Wednesday afternoons from 3:30-4:30 in the Kresson Library, beginning 1/25/17.



### Computer Coding Club

Mail or drop off this form with check made payable to:  
Voorhees CER Program , 1000 Holly Oak Drive, Voorhees, NJ 08043

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Home phone: \_\_\_\_\_

Grade: \_\_\_\_ Age: \_\_\_\_ circle one Male Female

Emergency (cell) number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

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ACCURATE LABEL DESIGNS INC.	72099	GENERAL SUPPLIES	1581-17	219.95
ACP DIRECT	72100	GENERAL SUPPLIES	1540-17	247.95
ADVENTURE AQUARIUM LLC	72101	CON TRN OTH VENDORS	1704-17	50.00
ADVOCARE ATRIUM PEDIATRICS	72102	OTHER PROF SERVICES	699-17	1,677.00
AIELLO'S TRACTOR SERVICE	72103	CUST&BLD SUPPL&PARTS	1798-17	350.00
ALONZO, SHANNON	72104	TRAVEL	1829-17	25.70
APPLE INC.	72105	IPAD REPAIRS	1680-17	49.00
ARCHBISHOP DAMIANO SCHOOL	72106	TUITION-PRIV-IN NJ	1341-17	14,828.76
ATLANTIC CITY ELECTRIC	72107	ELECTRICITY	1-17	7,080.39
ATLANTIC CITY ELECTRIC	72107	ELECTRICITY	2-17	14,143.22
ATLANTIC CITY ELECTRIC	72107	ELECTRICITY	4-17	12,735.25
ATTAINMENT COMPANY	72108	GENERAL SUPPLIES	1241-17	90.00
AUTISM NEW JERSEY	72109	WRKSHOP REGISTRATION	822-17	275.00
AUTISM NEW JERSEY	72109	WRKSHOP REGISTRATION	824-17	400.00
AUTISM NEW JERSEY	72109	WRKSHOP REGISTRATION	1007-17	275.00
BAILEY, DEBORAH	72110	TRAVEL	1838-17	13.14
BANCROFT SCHOOLS & COMMUNITIES	72111	PURCH PROF/EDUC SRV	840-17	2,432.00
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1343-17	6,368.20
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1344-17	3,080.00
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1346-17	5,991.51
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1348-17	5,991.51
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1350-17	6,368.20
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1351-17	3,080.00
BANCROFT SCHOOLS & COMMUNITIES	72111	TUITION-PRIV-IN NJ	1383-17	2,432.00
BANNERS.COM.	72112	GENERAL SUPPLIES	951-17	117.50
BAYADA HOME HEALTH CARE	72113	PURCH PROF/EDUC SRV	844-17	1,911.00
BEHNKE, AMY	72114	MISCEL. PURCHS SERV.	1710-17	221.43
BENEFIT EXPRESS	72115	GROUP INSURANCE	896-17	174.69
BERLIN GLASS & MIRROR COMPANY	72116	BUILDING CONTR SERV	1049-17	519.84
BIEBERBACH, LINDA	72117	MISCEL. EXPEND.	1594-17	87.00
BOWMAN AND CO.	72118	AUDIT FEES	1713-17	23,250.00
BOWMAN AND CO.	72118	BOND/ELECTION COSTS	1714-17	6,000.00
BOWMAN AND CO.	72118	MISCEL. EXPEND.	1715-17	6,500.00
BOWMAN AND CO.	72118	OTHER PROF SERVICES	1716-17	8,000.00
BRETT DINOVI & ASSOCIATES LLC	72119	PURCH PROF/EDUC SRV	843-17	380.00
BRETT DINOVI & ASSOCIATES LLC	72119	PURCH PROF/EDUC SRV	1248-17	2,196.88
BROADVIEW NETWORKS	72120	COMMUNIC./TELEPHONE	24-17	1,765.52
BROOKAIRE COMPANY	72121	CUST&BLD SUPPL&PARTS	1035-17	5,801.28
BROOKAIRE COMPANY	72121	CUST&BLD SUPPL&PARTS	1731-17	243.63
BROOKAIRE COMPANY	72121	CUST&BLD SUPPL&PARTS	1799-17	2,152.08
BROOKFIELD ELEMENTARY	72122	TUITION-PRIV-IN NJ	1376-17	5,640.00



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BUREAU OF EDUCATION & RESEARCH	72123	WRKSHOP REGISTRATION	1602-17	245.00
BURLINGTON CNTY SPEC SERVICES	72124	PURCH PROF/EDUC SRV	838-17	184.00
BURLINGTON CNTY SPEC SERVICES	72124	PURCH PROF/EDUC SRV	1788-17	240.00
CALABRIA, KRISTINE	72125	TRAVEL	1738-17	245.81
CAMDEN COUNTY ED SERVICES COMM	72126	CON TRN SPC ESC/CTSA	19-17	28,259.95
CAMDEN COUNTY ED SERVICES COMM	72127	PURCH PROF/EDUC SRV	21-17	13,147.38
CANADA DRY	72128	COST OF SALES	1764-17	206.40
CDW-GOVERNMENT INC.	72129	SUPPLIES BETH EL	1151-17	86.00
COMCAST	72130	BOARD EXPENSES	381-17	3.99
COMCAST	72131	COMMUNIC./TELEPHONE	2025-17	817.42
COOPER UNIVERSITY PHYS/PEDS	72132	CONTR NONPUBLIC SERV	591-17	5,440.00
COSTIGAN, DENISE	72133	TRAVEL	1709-17	37.74
CPI	72134	WRKSHOP REGISTRATION	823-17	2,810.00
D & B PARTS CORPORATION	72135	CUST&BLD SUPPL&PARTS	1488-17	1,820.31
D & B PARTS CORPORATION	72135	CUST&BLD SUPPL&PARTS	1728-17	3,762.08
DAVIS & MENDELSON, L.L.C.	72136	LEGAL SERVICES	16-17	2,059.30
DCRP	72137	OTHER RETIREMNT PERS	712-17	377.72
DELCREST SIGN CO INC.	72138	BUILDING CONTR SERV	1654-17	28.00
DELCREST SIGN CO INC.	72138	BUILDING CONTR SERV	1794-17	216.22
DEMCO EDUCATIONAL CORP.	72139	GENERAL SUPPLIES	1022-17	426.38
DEMSKI, JENNIFER	72140	MISCEL. PURCHS SERV.	1733-17	18.29
DIMEGLIO SEPTIC INC.	72141	BUILDING CONTR SERV	1736-17	480.00
DIRECT ENERGY BUSINESS	72142	NATURAL GAS	524-17	835.19
DOLAN, ROBIN	72143	PURCH PROF/EDUC SRV	1702-17	700.00
DOLAN, ROBIN	72143	PURCH PROF/EDUC SRV	1786-17	350.00
DOVETAIL PRESENTATIONS	72144	BEFORE/AFTER PRGM	1544-17	1,200.00
ED TECH TEAM, INC.	72145	GENERAL SUPPLIES	538-17	138.00
EDUC. SERVICES OF SOURH JERSEY	72146	PURCH PROF/EDUC SRV	1525-17	200.00
EIRC	72147	WRKSHOP REGISTRATION	1008-17	169.00
ENERACTIVE SOLUTIONS LLC	72148	OTHER PROF SERVICES	18-17	639.92
ERCO INTERIOR INC.	72149	CUST&BLD SUPPL&PARTS	1142-17	11,544.66
FALK, LINDA	72150	CONTR NONPUBLIC SERV	590-17	800.00
FALK, LINDA	72150	PURCH PROF/EDUC SRV	1112-17	3,940.00
FIELD, SUZANNE	72151	CONTR NONPUBLIC SERV	592-17	175.00
FIELD, SUZANNE	72151	PURCH PROF/EDUC SRV	836-17	3,290.00
FIRST STUDENT	72152	CON TRN REG VENDORS	756-17	107,086.50
FIRST STUDENT	72152	CON TRN SPC VENDORS	757-17	1,742.76
FLOCABULARY	72153	GENERAL SUPPLIES	1218-17	96.00
FORTRESS PROTECTION LLC	72154	BUILDING CONTR SERV	1730-17	5,392.98
FRANKLIN TRAILERS INC.	72155	CUST&BLD SUPPL&PARTS	1655-17	1,517.40
GARFIELD PARK ACADEMY	72156	TUITION-PRIV-IN NJ	1352-17	5,890.00

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GARFIELD PARK ACADEMY	72156	TUITION-PRIV-IN NJ	1353-17	5,890.00
GARWOOD JR., NORMAN WILLIAM	72157	GROUND CONTR SERV	1770-17	840.00
GENSERVE INC.	72158	EQUIP CONTR SERV	1477-17	2,019.50
GOPHER SPORT	72159	MISCEL. EXPEND.	988-17	280.44
GREAT MINDS ABA THERAPY LLC	72160	PURCH PROF/EDUC SRV	923-17	2,700.00
GUERIN, SUSAN	72161	TRAVEL	1752-17	5.46
HARDENBERGH INSUR INC, RICHARD	72162	INSURANCE	943-17	100.00
HART, PAM	72163	TRAVEL	1836-17	4.71
HEINEMANN INC.	72164	TEXTBOOKS	1061-17	212.30
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	113-17	185.00
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	121-17	185.00
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	122-17	195.00
HILLMAN BUS SERVICE INC.	72165	TRANS-SUMMER ENRICH	491-17	2,684.00
HILLMAN BUS SERVICE INC.	72165	TRANS-SUMMER DAY CMP	492-17	417.00
HILLMAN BUS SERVICE INC.	72165	TRANS-SUMMER DAY CMP	493-17	2,460.00
HILLMAN BUS SERVICE INC.	72165	TRANS-SUMMER ENRICH	495-17	2,262.00
HILLMAN BUS SERVICE INC.	72165	CON TRN REG VENDORS	758-17	24,242.76
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	761-17	244.00
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	762-17	244.00
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	1253-17	242.00
HILLMAN BUS SERVICE INC.	72165	CON TRN SPC VENDORS	1254-17	242.00
INSITUTE FOR EDUCATIONAL DEV.	72166	MISCEL. EXPEND.	1245-17	245.00
INTERACTIVE KIDS	72167	CONTR NONPUBLIC SERV	596-17	500.00
JACK ROBINSON WASTE DISPOSAL	72168	CUST&BLD SUPPL&PARTS	1797-17	625.00
KINGSWAY LEARNING CENTER	72169	TUITION-PRIV-IN NJ	1359-17	4,312.24
KINGSWAY LEARNING CENTER	72169	TUITION-PRIV-IN NJ	1360-17	2,888.00
KINGSWAY LEARNING CENTER	72169	TUITION-PRIV-IN NJ	1363-17	5,405.12
KINGSWAY LEARNING CENTER	72169	TUITION-PRIV-IN NJ	1364-17	2,888.00
LARC SCHOOL	72170	TUITION-PRIV-IN NJ	1380-17	4,102.61
LARC SCHOOL	72170	TUITION-PRIV-IN NJ	1381-17	2,210.00
LOWE'S	72171	CUST&BLD SUPPL&PARTS	17-17	1,483.07
LUNCH TIME CAFE DATA & MGMT.	72172	!	1561-17	9,050.00
LUNCH TIME CAFE DATA & MGMT.	72172	COST OF SALES	1696-17	1,000.00
MAZZA, KATE	72173	TRAVEL	1835-17	26.51
MILLER, TARA	72097	CON TRN SPC VENDORS	1826-17	1,350.00
MOLLINEAUX, DOREEN	72174	MISCEL. EXPEND.	1595-17	87.00
NAT'L CONSTITUTION CENTER	72175	CON TRN OTH VENDORS	1707-17	134.00
NAULTY, NANCY	72176	PURCH PROF/EDUC SRV	1583-17	35.00
NEWBORN NURSES	72177	PURCH PROF/EDUC SRV	839-17	2,720.00
NJ ASSOC OF SCH. ADMINISTRATOR	72178	WRKSHOP REGISTRATION	1600-17	425.00
NJ ASSOC SCHOOL SOCIAL WORKERS	72179	WRKSHOP REGISTRATION	1010-17	125.00

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NJ ASSOC SCHOOL SOCIAL WORKERS	72179	WRKSHOP REGISTRATION	1011-17	125.00
NJ BASEBALL UMPIRE ASSOCIATION	72180	MISCEL. EXPEND.	1784-17	136.00
NORTHEAST MECHANICAL SERVICES	72181	EQUIP CONTR SERV	1452-17	399.71
NORTHEAST MECHANICAL SERVICES	72181	EQUIP CONTR SERV	1632-17	4,555.41
NORTHEAST MECHANICAL SERVICES	72181	EQUIP CONTR SERV	1633-17	1,157.10
NORTHEAST MECHANICAL SERVICES	72181	EQUIP CONTR SERV	1634-17	329.00
NORTHEAST MECHANICAL SERVICES	72181	FS EQUIP SERVICE	1658-17	206.25
NORTHEAST MECHANICAL SERVICES	72181	EQUIP CONTR SERV	1737-17	423.00
NUTRI-SERVE FOOD MGMT, INC.	72095	OTHER PURCHASED SERV	1780-17	5,134.58
OBER & SON INC., CHARLES F	72182	CUST&BLD SUPPL&PARTS	1800-17	285.53
OLSHEFSKI, WILLIAM	72183	ELECTION EXPENSES	1795-17	50.00
OMNICOMP INC.	72184	SUPPLIES-KELLMAN	1080-17	4,108.00
OXYGEN SUPPORT SYSTEMS, INC.	72185	GENERAL SUPPLIES	1146-17	79.00
PARKER MCCAY P.A.	72186	LEGAL SERVICES	1758-17	85.25
PAUL'S COMMODITY HAULING INC.	72187	MISCEL. EXPEND.	1763-17	109.15
PAUL'S CUSTOM AWARDS INC.	72188	MISCEL. EXPEND.	1593-17	52.00
PAUL'S CUSTOM AWARDS INC.	72188	MISCEL. EXPEND.	1648-17	32.50
PEASE, KATHY	72189	TRAVEL	1834-17	64.08
PENMAN, EILEEN	72190	TRAVEL	1667-17	54.48
PENN JERSEY PAPER CO	72191	GENERAL SUPPLIES	1744-17	116.05
PEP BOYS AUTO	72192	CUST&BLD SUPPL&PARTS	1181-17	15.17
PERFECT TOUCH LANDSCAPE INC.	72193	GROUND CONTR SERV	784-17	3,530.00
PERFECT TOUCH LANDSCAPE INC.	72193	GROUND CONTR SERV	1729-17	525.00
PETERSEN, DONNA	72194	MISCEL. PURCHS SERV.	1789-17	51.52
PILGRIM'S PRIDE CORPORATION	72195	COST OF SALES	1700-17	855.00
PRUDENTIAL INSUR CO OF AMERICA	72196	HEALTH BENEFITS	1000-17	36.34
PSE & G CO., INC	72197	ELECTRICITY	8-17	8,536.42
PYRAMID EDUCATIONAL CONSULTANT	72198	PURCH PROF/EDUC SRV	830-17	2,730.00
QUALITY AIR SPECIALISTS INC.	72199	EQUIP CONTR SERV	1628-17	1,519.00
RICHARDS, CHERYL	72200	MISCEL. EXPEND.	1747-17	27.49
RIZZA MIRO & ASSOCIATES LLC	72201	PURCH PROF/EDUC SRV	1126-17	1,800.00
ROCKLAND BAKERY	72202	COST OF SALES	1768-17	990.35
ROWAN U ASSESSMNT LEARNING CNT	72203	PURCH PROF/EDUC SRV	1522-17	800.00
S & S WORLDWIDE, INC.	72204	BEFORE/AFTER PROGRAM	203-17	301.74
SAFETY DOWN UNDER, INC.	72205	EQUIP CONTR SERV	1182-17	10,037.35
SCHOLASTIC CLASSROOM MAGAZINES	72206	GENERAL SUPPLIES	193-17	99.00
SCHOOL SPECIALTY INC.	72207	GENERAL SUPPLIES	1221-17	425.65
SCHOOL SPECIALTY INC.	72207	GENERAL SUPPLIES	1463-17	349.99
SCIENCE OLYMPIAD	72208	MISCEL. EXPEND.	1060-17	120.75
SEASHORE FRUITS	72209	COST OF SALES	1657-17	323.49
SEASHORE FRUITS	72209	COST OF SALES	1699-17	433.41

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SENSATIONAL KIDS, LLC	72210	PURCH PROF/EDUC SRV	1228-17	800.00
SHIFFLER EQUIPMENT SALES INC.	72211	CUST&BLD SUPPL&PARTS	1180-17	343.94
SHIFFLER EQUIPMENT SALES INC.	72211	CUST&BLD SUPPL&PARTS	1475-17	230.90
SHOP RITE INC./CLEMENTON	72212	BEFORE/AFTER PROGRAM	1760-17	166.09
SHOP RITE INC./CLEMENTON	72212	GENERAL SUPPLIES	1781-17	180.88
SOUTH JERSEY GAS COMPANY	72213	NATURAL GAS	10-17	199.84
SOUTHERN NJ PERINATAL COOP.	72214	GENERAL SUPPLIES	701-17	6,735.96
SPRINT	72215	COMMUNIC./TELEPHONE	14-17	2,162.56
STARFALL EDUCATION	72216	GENERAL SUPPLIES	1494-17	270.00
STARLIGHT PRODUCTIONS INC.	72217	THEATRE	1191-17	2,326.30
STARLIGHT PRODUCTIONS INC.	72217	SUPPLIES TRNTY PREP	1759-17	2,000.00
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-17	649,292.67
STRAUSS ESMAY ASSOCIATES	72218	WRKSHOP REGISTRATION	958-17	250.00
STRAUSS ESMAY ASSOCIATES	72218	MISCEL. EXPEND.	1650-17	125.00
T & L TRANSPORTATION INC.	72219	CON TRN REG VENDORS	759-17	9,910.98
T & L TRANSPORTATION INC.	72219	CON TRN OTH VENDORS	1742-17	8,511.00
T & L TRANSPORTATION INC.	72219	CON TRN OTH VENDORS	1743-17	211.50
TARCELLI, EILEEN	72220	MISCEL. EXPEND.	1748-17	39.95
TARCELLI, EILEEN	72220	TRAVEL	1837-17	29.45
TAYLOR, DEBORAH	72221	PURCH PROF/EDUC SRV	845-17	2,030.00
TECHNOLOGY FOR EDUC. & COMM.	72222	PURCH PROF/EDUC SRV	1712-17	125.00
TOTAL VIDEO PRODUCTS INC.	72223	GENERAL SUPPLIES	1210-17	121.00
TRINITY PREPARATORY SCHOOL INC	72224	TEXTBOOKS-TRNTY PREP	1225-17	387.02
TRINITY PREPARATORY SCHOOL INC	72224	TEXTBOOKS-TRNTY PREP	1461-17	1,275.79
TRISTATE HVAC EQUIPMENT	72225	CUST&BLD SUPPL&PARTS	1801-17	656.00
U.S. FOODSERVICE INC.	72226	COST OF SALES	1745-17	754.80
U.S. FOODSERVICE INC.	72226	COST OF SALES	1746-17	1,471.35
U.S. FOODSERVICE INC.	72226	COST OF SALES	1761-17	864.30
U.S. FOODSERVICE INC.	72226	COST OF SALES	1762-17	314.14
VALERO FLEET SERVICES	72227	SCHOOL VEHICLES	1295-17	612.61
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-17	506.43
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-17	26,172.69
VOORHEES BOE/ AGENCY ACCOUNT	None		1824-17	75,785.85
VOORHEES BOE/IMPRESST FUND	72228	GENERAL SUPPLIES	1754-17	2,051.67
VOORHEES HARDWARE INC.	72229	CUST&BLD SUPPL&PARTS	1483-17	28.56
VOORHEES HARDWARE INC.	72229	CUST&BLD SUPPL&PARTS	1796-17	9.64
VOORHEES PEDIATRIC REHAB INC.	72230	PURCH PROF/EDUC SRV	657-17	375.00
VOORHEES PEDIATRIC REHAB INC.	72230	PURCH PROF/EDUC SRV	827-17	1,072.50
VOORHEES POLICE DEPARTMENT	72094	OTHER PROF SERVICES	1656-17	15,000.00
W.B.MASON CO INC.	72231	GENERAL SUPPLIES	1230-17	181.06
W.B.MASON CO INC.	72231	GENERAL SUPPLIES	1495-17	16.72

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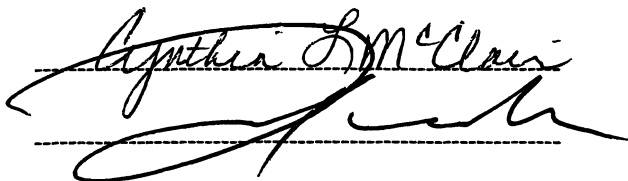
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W.B.MASON CO INC.	72231	GENERAL SUPPLIES	1560-17	11.63
W.B.MASON CO INC.	72231	GENERAL SUPPLIES	1598-17	292.50
WESTERN PEST SERVICES INC.	72232	CUST&BLD SUPPL&PARTS	465-17	25.00
WESTERN PEST SERVICES INC.	72232	CUST&BLD SUPPL&PARTS	466-17	469.50
WILDBERGER, ALAN	72233	EQUIP CONTR SERV	1783-17	140.00
WILDBERGER, ALAN	72233	GENERAL SUPPLIES	1791-17	80.00
WILLIER ELECTRIC MOTOR CO INC	72234	CUST&BLD SUPPL&PARTS	1659-17	667.50
WILSON LANGUAGE TRAINING CORP.	72235	GENERAL SUPPLIES	238-17	4,358.88
WILSON LANGUAGE TRAINING CORP.	72235	CER KDG TN SUPPLIES	995-17	52.45
WOOLNER, DONNA	72236	TRAVEL	1839-17	60.79
WORKING PERSONS STORE	72237	CUST&BLD SUPPL&PARTS	1732-17	99.99
XEROX CORPORATION	72238	RENTALS	1629-17	1,590.90
XEROX CORPORATION	72239	RENTALS	1698-17	180.03
XEROX CORPORATION	72240	RENTALS	1630-17	1,819.15

Total:

**1,319,507.98**

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



12/15/16  
12/15/16

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
AMER KITCHEN MACH & REPAIR CO.	72243	FS EQUIP SERVICE	1870-17	808.16
ATLANTIC CITY ELECTRIC	72244	ELECTRICITY	1-17	58.30
ATLANTIC CITY ELECTRIC	72244	ELECTRICITY	3-17	22,057.25
BARTON SUPPLY INC.	72245	CUST&BLD SUPPL&PARTS	1624-17	146.55
BAYADA HOME HEALTH CARE	72246	PURCH PROF/EDUC SRV	844-17	1,774.50
BRAIN BEHAVIOR BRIDGE	72247	PURCH PROF/EDUC SRV	1862-17	2,500.00
BRETT DINOVI & ASSOCIATES LLC	72248	PURCH PROF/EDUC SRV	843-17	285.00
BRETT DINOVI & ASSOCIATES LLC	72248	PURCH PROF/EDUC SRV	1248-17	2,897.50
BUREAU OF EDUCATION & RESEARCH	72249	WRKSHOP REGISTRATION	1247-17	798.00
CAMDEN'S PROMISE CHARTER SCH.	72250	TRANS TO CHARTER SCH	1871-17	8,494.00
COOPER UNIVERSITY PHYS/PEDS	72251	PURCH PROF/EDUC SRV	1873-17	6,900.00
CPI	72252	WRKSHOP REGISTRATION	1755-17	2,100.00
DELCREST SIGN CO INC.	72253	BUILDING CONTR SERV	1843-17	345.80
DELTA DENTAL PLAN OF NJ	72254	HEALTH BENEFITS	809-17	37,905.70
DIRECT ENERGY BUSINESS	72255	NATURAL GAS	524-17	1,082.40
DOLAN, ROBIN	72256	PURCH PROF/EDUC SRV	1860-17	700.00
FARRELL, TERRY	72257	MISCEL. EXPEND.	1874-17	62.00
GRAINGER INC.	72258	CUST&BLD SUPPL&PARTS	1608-17	281.10
GRAINGER INC.	72258	CUST&BLD SUPPL&PARTS	1841-17	1,170.45
HEWITT PSYCHIATRIC PC	72259	PURCH PROF/EDUC SRV	1856-17	750.00
HILL, DR ELAINE	72260	MISCEL. PURCHS SERV.	1880-17	221.83
HOLLAWAY, DONALD	72261	MISCEL. EXPEND.	1877-17	52.00
HOLLAWAY, DONALD	72261	MISCEL. EXPEND.	1885-17	62.00
HOLLYDELL INC.	72262	TUITION-PRIV-IN NJ	1355-17	7,168.50
HOLLYDELL INC.	72262	TUITION-PRIV-IN NJ	1357-17	7,168.50
HOUGHTON MIFFLIN HARCOURT	72263	GENERAL SUPPLIES	1085-17	92.40
LAKESHORE LEARNING MATERIALS	72264	VIRTUA TEXTBOOKS	1592-17	277.63
MACDONALD, CHARLES	72265	MISCEL. EXPEND.	1886-17	52.00
MARLOWE, BOB	72266	MISCEL. EXPEND.	1875-17	62.00
MONAHAN PSYD, LAURA WILLIAMS	72267	PURCH PROF/EDUC SRV	1859-17	720.00
MYERS, DON	72268	MISCEL. EXPEND.	1876-17	52.00
NATIONAL VISION ADMIN., LLC	72269	HEALTH BENEFITS	810-17	4,437.58
NELBUD SERVICES GROUP INC.	72270	EQUIP CONTR SERV	456-17	607.00
NJ AMERICAN WATER CO. INC	72271	WATER & SEWER	7-17	3,779.94
NORTHEAST MECHANICAL SERVICES	72272	EQUIP CONTR SERV	1844-17	141.00
NUTRI-SERVE FOOD MGMT, INC.	72241	COST OF SALES	1864-17	16,979.89
PATRIOT ROOFING INC.	72273	BUILDING CONTR SERV	1840-17	1,222.43
PEARSON EDUCATION INC	72274	GENERAL SUPPLIES	966-17	248.04
PEARSON EDUCATION INC	72274	GENERAL SUPPLIES	1132-17	35.00
PEARSON EDUCATION INC	72274	GENERAL SUPPLIES	1701-17	159.00
PROFESSIONAL EDUCATION SERVICE	72275	PURCH PROF/EDUC SRV	1861-17	160.00

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PUGLIESE, DENISE	72276	PURCH PROF/EDUC SRV	1858-17	35.00
REHAB CONNECTION INC.	72277	PURCH PROF/EDUC SRV	1857-17	1,000.00
ROSICA, HELEN	72278	MISCEL. PURCHS SERV.	1790-17	17.61
SAFETY DOWN UNDER, INC.	72279	EQUIP CONTR SERV	1808-17	6,646.24
SAFETY DOWN UNDER, INC.	72279	EQUIP CONTR SERV	1809-17	3,752.49
SCHOLASTIC LIBRARY PUBLISHING	72280	GENERAL SUPPLIES	1283-17	2,594.00
SERVICE LAMP CORPORATION	72281	CUST&BLD SUPPL&PARTS	1604-17	4,572.80
SERVICE LAMP CORPORATION	72281	CUST&BLD SUPPL&PARTS	1623-17	761.41
SHOP RITE INC./CLEMONTON	72282	BEFORE/AFTER PROGRAM	1774-17	411.62
SOUTH CHAPTER NJWOA	72283	MISCEL. EXPEND.	1828-17	83.00
SOUTH JERSEY GAS COMPANY	72284	NATURAL GAS	10-17	28.18
ST OF NJ-DIV OF PENS & BENEFIT	72285	GROUP INSURANCE	1872-17	1,860.98
STAPLES BUSINESS ADVANTAGE	72286	GENERAL SUPPLIES	692-17	298.13
STAPLES CONTRACT & COMM. INC.	72287	CUST&BLD SUPPL&PARTS	5096-17	107.91
STEPHENS, MARGUERITE	72288	MISCEL. PURCHS SERV.	1787-17	14.94
STRAIN, LETA	72289	GENERAL SUPPLIES	1888-17	96.00
UNITED REFRIGERATION INC.	72290	CUST&BLD SUPPL&PARTS	1611-17	165.16
UNITED REFRIGERATION INC.	72290	CUST&BLD SUPPL&PARTS	1662-17	164.33
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-17	492.94
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-17	21,658.58
VOORHEES BOE/ AGENCY ACCOUNT	None		1884-17	75,432.00
W.B.MASON CO INC.	72291	GENERAL SUPPLIES	57-17	271.26
W.B.MASON CO INC.	72291	GENERAL SUPPLIES	1693-17	149.02
W.B.MASON CO INC.	72291	GENERAL SUPPLIES	1740-17	33.50
W.B.MASON CO INC.	72291	GENERAL SUPPLIES	5056-17	583.82
WILLIER ELECTRIC MOTOR CO INC	72292	CUST&BLD SUPPL&PARTS	1842-17	123.25
WINCHESTER ROOFING CORP.	72096	CONSTRUCTION SERV.	1827-17	24,721.72
WORKING PERSONS STORE	72293	CUST&BLD SUPPL&PARTS	1048-17	123.24
XEROX CORPORATION	72294	RENTALS	1698-17	174.37
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1368-17	5,084.80
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1369-17	5,084.80
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1370-17	3,800.00
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1372-17	5,793.60
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1373-17	3,800.00
Y.A.L.E. SCHOOL WEST	72295	TUITION-PRIV-IN NJ	1375-17	5,355.00

Total:

**310,107.15**

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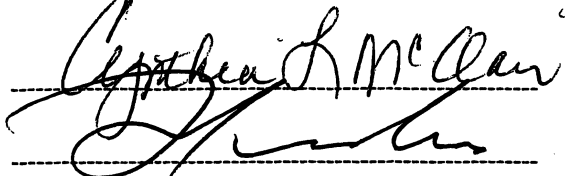
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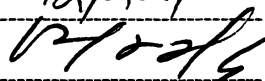
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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
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I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

  
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12/22/16  
  
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ACADEMY PRESS	72310	GENERAL SUPPLIES	1923-17	157.31
ADVOCARE ATRIUM PEDIATRICS	72311	OTHER PROF SERVICES	699-17	1,677.00
ALKO DISTR./SCRUB PRO	72312	CUST&BLD SUPPL&PARTS	1806-17	53.00
ALLABOUTCHALLENGECOINS	72313	GENERAL SUPPLIES	1651-17	600.00
AMER KITCHEN MACH & REPAIR CO.	72314	FS EQUIP SERVICE	1959-17	903.30
APPLE INC.	72315	IPAD REPAIRS	1850-17	196.00
ATLANTIC CITY ELECTRIC	72316	ELECTRICITY	1-17	9,578.01
ATLANTIC CITY ELECTRIC	72316	ELECTRICITY	2-17	21,909.92
ATLANTIC CITY ELECTRIC	72316	ELECTRICITY	3-17	21,336.69
ATLANTIC CITY ELECTRIC	72316	ELECTRICITY	4-17	17,098.37
BANCROFT SCHOOLS & COMMUNITIES	72317	PURCH PROF/EDUC SRV	840-17	2,176.00
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1343-17	5,731.38
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1344-17	2,772.00
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1348-17	5,135.58
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1350-17	5,731.38
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1351-17	2,772.00
BANCROFT SCHOOLS & COMMUNITIES	72317	TUITION-PRIV-IN NJ	1383-17	2,176.00
BARNES & NOBLE INC.	72318	TEXTBOOKS TOMRW HOPE	1719-17	145.47
BARNES & NOBLE INC.	72318	GENERAL SUPPLIES	1907-17	126.21
BAYADA HOME HEALTH CARE	72319	PURCH PROF/EDUC SRV	844-17	3,265.50
BECKER'S SCHOOL SUPPLY	72320	CER KDG TN SUPPLIES	1831-17	49.88
BENEFIT EXPRESS	72321	GROUP INSURANCE	896-17	112.42
BERLIN GLASS & MIRROR COMPANY	72322	EQUIP CONTR SERV	1614-17	250.00
BEST BUY FOR BUSINESS	72323	SUPPLIES TOMRW HOPE	1103-17	24.06
BOWMAN AND CO.	72324	AUDIT FEES	1933-17	2,500.00
BRETT DINOVI & ASSOCIATES LLC	72325	PURCH PROF/EDUC SRV	843-17	237.50
BRETT DINOVI & ASSOCIATES LLC	72325	PURCH PROF/EDUC SRV	1248-17	3,272.50
BROADVIEW NETWORKS	72326	COMMUNIC./TELEPHONE	24-17	1,764.91
BROOKAIRE COMPANY	72327	CUST&BLD SUPPL&PARTS	1038-17	59.88
BROOKFIELD ELEMENTARY	72328	TUITION-PRIV-IN NJ	1376-17	5,076.00
BROOKLYN BATTERY WORKS	72329	MISC PURCHASES	1776-17	52.97
BURLINGTON CNTY SPEC SERVICES	72330	PURCH PROF/EDUC SRV	838-17	276.00
CAMDEN COUNTY ED SERVICES COMM	72331	CON TRN SPC ESC/CTSA	19-17	28,133.61
CAMDEN COUNTY ED SERVICES COMM	72332	PURCH PROF/EDUC SRV	21-17	13,425.87
CAMDEN COUNTY MUA	72333	WATER & SEWER	5-17	11,265.28
CAMDEN'S PROMISE CHARTER SCH.	72334	TRANS TO CHARTER SCH	1871-17	2,273.00
CAPITAL FLOORS	72335	BUILDING CONTR SERV	1960-17	1,600.00
COMCAST	72336	BOARD EXPENSES	381-17	6.00
COMCAST	72337	COMMUNIC./TELEPHONE	2025-17	814.36
COMCAST	72338	BOARD EXPENSES	382-17	19.98
CONSTRUCTIVE PLAYTHINGS	72339	GENERAL SUPPLIES	714-17	294.31

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COUNTY CONSERVATION COMPANY	72340	CUST&BLD SUPPL&PARTS	1822-17	2,014.36
CREAM-O-LAND	72341	COST OF SALES	1769-17	3,300.29
D & B PARTS CORPORATION	72342	CUST&BLD SUPPL&PARTS	1813-17	269.33
D & B PARTS CORPORATION	72342	CUST&BLD SUPPL&PARTS	2022-17	1,026.23
DANSON, DON	72343	MISCEL. EXPEND.	2032-17	52.00
DAVIS & MENDELSON, L.L.C.	72344	LEGAL SERVICES	16-17	2,059.30
DCRP	72345	OTHER RETIREMNT PERS	712-17	349.72
DELCREST SIGN CO INC.	72346	BUILDING CONTR SERV	1631-17	800.00
DELCREST SIGN CO INC.	72346	BUILDING CONTR SERV	1893-17	112.50
DELCREST SIGN CO INC.	72346	CUST&BLD SUPPL&PARTS	1979-17	2,623.50
DELCREST SIGN CO INC.	72346	CUST&BLD SUPPL&PARTS	2008-17	456.75
DEMCO EDUCATIONAL CORP.	72347	MISCEL. EXPEND.	1726-17	323.89
DESIGNER T'S	72348	MISCEL. EXPEND.	1724-17	1,306.00
DIRECT ENERGY BUSINESS	72349	NATURAL GAS	524-17	671.78
DISCOVERY EDUCATION	72303	GENERAL SUPPLIES	2027-17	2,600.00
EDUC. SERVICES OF SOURH JERSEY	72350	PURCH PROF/EDUC SRV	1525-17	350.00
EDUCATION INC	72351	PURCH PROF/EDUC SRV	2002-17	279.30
ENCHANTED LEARNING, LLC	72352	GENERAL SUPPLIES	1521-17	125.00
ENCHANTED LEARNING, LLC	72352	GENERAL SUPPLIES	1930-17	125.00
EVIL MAD SCIENCE LLC	72353	MISC PURCHASES	1777-17	110.00
FALK, LINDA	72354	CONTR NONPUBLIC SERV	590-17	600.00
FALK, LINDA	72354	PURCH PROF/EDUC SRV	1112-17	2,880.00
FEDERAL EXPRESS CORP	72355	IPAD REPAIRS	1921-17	52.68
FIELD, SUZANNE	72356	CONTR NONPUBLIC SERV	592-17	280.00
FIELD, SUZANNE	72356	PURCH PROF/EDUC SRV	836-17	2,600.00
FIRST STUDENT	72357	CON TRN REG VENDORS	755-17	24,034.30
FIRST STUDENT	72357	CON TRN REG VENDORS	756-17	107,086.50
FIRST STUDENT	72357	CON TRN SPC VENDORS	757-17	1,742.76
FOLLETT SCHOOL SOLUTIONS	72358	GENERAL SUPPLIES	1640-17	795.64
FORTRESS PROTECTION LLC	72359	BUILDING CONTR SERV	1961-17	3,186.64
FORTRESS PROTECTION LLC	72359	BUILDING CONTR SERV	2042-17	382.50
FUNDATIONS	72360	TEXTBOOKS KELLMAN	512-17	63.00
GARFIELD PARK ACADEMY	72361	TUITION-PRIV-IN NJ	1353-17	5,595.50
GENERAL BINDING CORP.	72362	GENERAL SUPPLIES	1636-17	1,425.00
GENSERVE INC.	72363	EQUIP CONTR SERV	45-17	1,625.00
GLOUCESTER CNTY SPEC SERVICES	72364	PURCH PROF/EDUC SRV	865-17	155.00
GLOUCESTER CNTY SPEC SERVICES	72364	PURCH PROF/EDUC SRV	1529-17	372.00
GOPHER SPORT	72365	CER KDGTN SUPPLIES	1830-17	794.43
GRAINGER INC.	72366	CUST&BLD SUPPL&PARTS	1493-17	1,656.48
GRAINGER INC.	72366	CUST&BLD SUPPL&PARTS	1815-17	250.96
GRAPHIC IMPRESSIONS PRINTING	72367	GENERAL SUPPLIES	1706-17	268.81

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GREAT MINDS ABA THERAPY LLC	72368	PURCH PROF/EDUC SRV	923-17	4,275.00
HEINEMANN INC.	72369	GENERAL SUPPLIES	1639-17	80.30
HEINEMANN INC.	72369	TEXTBOOKS TOMRW HOPE	1717-17	269.50
HENRY SCHEIN INC.	72370	GENERAL SUPPLIES	1705-17	33.76
HEWITT PSYCHIATRIC PC	72371	PURCH PROF/EDUC SRV	1999-17	550.00
HILLMAN BUS SERVICE INC.	72372	CON TRN REG VENDORS	758-17	24,242.76
HILLMAN BUS SERVICE INC.	72372	CON TRN SPC VENDORS	760-17	244.00
HILLMAN BUS SERVICE INC.	72372	CON TRN SPC VENDORS	1255-17	242.00
HILLMAN BUS SERVICE INC.	72372	CON TRN SPC VENDORS	1281-17	245.00
HILLMAN BUS SERVICE INC.	72372	CON TRN OTH VENDORS	1665-17	770.00
HOLLAWAY, DONALD	72373	MISCEL. EXPEND.	2030-17	62.00
INFO-GRAPHIX SYSTEMS INC.	72374	GENERAL SUPPLIES	1557-17	1,405.94
INSITUTE FOR EDUCATIONAL DEV.	72375	WRKSHOP REGISTRATION	1638-17	245.00
KALICK, TIM	72376	MISCEL. EXPEND.	2029-17	52.00
KINGSWAY LEARNING CENTER	72377	TUITION-PRIV-IN NJ	1359-17	4,312.24
KINGSWAY LEARNING CENTER	72377	TUITION-PRIV-IN NJ	1360-17	2,888.00
KINGSWAY LEARNING CENTER	72377	TUITION-PRIV-IN NJ	1363-17	5,405.12
KINGSWAY LEARNING CENTER	72377	TUITION-PRIV-IN NJ	1364-17	2,888.00
LAKESHORE LEARNING MATERIALS	72378	GENERAL SUPPLIES	1524-17	109.96
LAKESHORE LEARNING MATERIALS	72378	CER KDG TN SUPPLIES	1832-17	272.65
LARC SCHOOL	72379	TUITION-PRIV-IN NJ	1380-17	4,585.27
LARC SCHOOL	72379	TUITION-PRIV-IN NJ	1381-17	2,470.00
LONGSTRETH SPORTING GOODS	72380	MISCEL. EXPEND.	1057-17	4.99
LOWE'S	72381	CUST&BLD SUPPL&PARTS	17-17	1,446.57
LOWE'S	72381	SUPPLIES TOMRW HOPE	1694-17	212.72
LOWE'S	72381	SUPPLIES TOMRW HOPE	1751-17	332.29
LUNCH TIME CAFE DATA & MGMT.	72382	COST OF SALES	1741-17	410.00
MARCO PRODUCTS	72383	GENERAL SUPPLIES	1734-17	141.52
MARINO, GIANNA	72384	MISCEL. PURCHS SERV.	1925-17	53.91
MARLKRESS AWARDS	72385	PRINTING	1920-17	76.00
NAT'L ASSOC. FOR MUSIC ED.	72386	MISCEL. EXPEND.	1603-17	123.00
NATIONAL EDUCATIONAL MUSIC CO	72387	GENERAL SUPPLIES	1668-17	69.50
NEWBORN NURSES	72388	PURCH PROF/EDUC SRV	839-17	4,637.50
NICKERSON FURNITURE	72389	EQUIP CONTR SERV	1476-17	3,155.00
NJ AMERICAN WATER CO. INC	72390	WATER & SEWER	7-17	3,874.33
NJ ASSOC OF SCH. ADMINISTRATOR	72391	WRKSHOP REGISTRATION	1896-17	350.00
NJ SCHOOL BLDG & GROUNDS ASSOC	72392	MISCEL. EXPEND.	1900-17	120.00
NJASP	72393	WRKSHOP REGISTRATION	1601-17	175.00
NJASP	72393	WRKSHOP REGISTRATION	1678-17	175.00
NORTHEAST ELECTRICAL SERVICES	72394	EQUIP CONTR SERV	1892-17	1,735.19
NORTHEAST ELECTRICAL SERVICES	72394	EQUIP CONTR SERV	1962-17	569.00

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NORTHEAST MECHANICAL SERVICES	72395	CONSTRUCTION SERV.	1455-17	20,417.96
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1478-17	2,880.00
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1765-17	431.83
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1766-17	838.54
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1767-17	626.30
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1847-17	252.38
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1849-17	349.75
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1894-17	789.36
NORTHEAST MECHANICAL SERVICES	72395	EQUIP CONTR SERV	1895-17	141.00
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1928-17	1,685.69
NORTHEAST MECHANICAL SERVICES	72395	FS EQUIP SERVICE	1929-17	1,599.02
NORTHEAST MECHANICAL SERVICES	72395	EQUIP CONTR SERV	1967-17	329.00
NUTRI-SERVE FOOD MGMT, INC.	72300	COST OF SALES	2009-17	8,745.91
NUTRI-SERVE FOOD MGMT, INC.	72301	COST OF SALES	2010-17	1,792.02
NUTRI-SERVE FOOD MGMT, INC.	72304	COST OF SALES	2043-17	13,465.07
OBER & SON INC., CHARLES F	72396	CUST&BLD SUPPL&PARTS	1966-17	267.75
PANERA BREAD	72299	MISCEL. EXPEND.	1932-17	87.57
PARKER MCCAY P.A.	72397	LEGAL SERVICES	2039-17	2,917.50
PEARSON EDUCATION INC	72398	PURCH PROF/EDUC SRV	271-17	9,500.00
PEARSON EDUCATION INC	72398	GENERAL SUPPLIES	1562-17	398.00
PEARSON EDUCATION INC	72398	GENERAL SUPPLIES	1563-17	398.00
PEARSON EDUCATION INC	72398	TEXTBOOKS TOMRW HOPE	1718-17	156.92
PEARSON EDUCATION INC	72398	TEXTBOOKS BETH EL	1727-17	111.98
PEP BOYS AUTO	72302	CUST&BLD SUPPL&PARTS	1949-17	837.93
PERFECT TOUCH LANDSCAPE INC.	72399	GROUND CONTR SERV	2004-17	600.00
PERFECT TOUCH LANDSCAPE INC.	72399	GROUND CONTR SERV	2007-17	2,110.00
PROFESSIONAL EDUCATION SERVICE	72400	PURCH PROF/EDUC SRV	2001-17	1,360.00
PRUDENTIAL INSUR CO OF AMERICA	72401	HEALTH BENEFITS	1000-17	36.34
PSE & G CO., INC	72402	ELECTRICITY	8-17	1,945.26
PSE & G CO., INC	72402	ELECTRICITY	9-17	26,528.65
PYRAMID EDUCATIONAL CONSULTANT	72403	PURCH PROF/EDUC SRV	830-17	3,510.00
REALLY GOOD STUFF INC.	72404	GENERAL SUPPLIES	710-17	81.94
REHAB CONNECTION INC.	72405	PURCH PROF/EDUC SRV	2000-17	520.00
RFP SOLUTIONS INC.	72406	EQUIP CONTR SERV	328-17	15,640.00
RFP SOLUTIONS INC.	72406	EQUIP CONTR SERV	343-17	1,544.00
RIZZA MIRO & ASSOCIATES LLC	72407	PURCH PROF/EDUC SRV	1126-17	1,800.00
ROSICA, HELEN	72408	MISCEL. PURCHS SERV.	1974-17	66.90
ROSS, DONNA	72409	MISCEL. PURCHS SERV.	1926-17	182.71
SAFCO	72410	CUST&BLD SUPPL&PARTS	922-17	1,794.00
SAFETY DOWN UNDER, INC.	72298	EQUIP CONTR SERV	1771-17	14,511.92
SCHOLASTIC CLASSROOM MAGAZINES	72411	GENERAL SUPPLIES	1899-17	1,018.74

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Budget year: 2016-17  
Batch number: P 038  
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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
SCHOLASTIC INC.	72412	GENERAL SUPPLIES	1217-17	265.96
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	325-17	384.00
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	1467-17	123.98
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	1652-17	106.49
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	1725-17	74.10
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	1735-17	183.32
SCHOOL SPECIALTY INC.	72413	GENERAL SUPPLIES	1868-17	239.95
SCHOOLDUDE.COM INC.	72414	CUST&BLD SUPPL&PARTS	2003-17	3,585.75
SCHOOLIZON	72415	GENERAL SUPPLIES	2066-17	120.85
SENYX LLC	72416	GENERAL SUPPLIES	1756-17	650.00
SHEERAN, ROBERT	72417	MISCEL. EXPEND.	2031-17	62.00
SHOP RITE INC./CLEMONTON	72418	BEFORE/AFTER PROGRAM	1918-17	374.73
SHOP RITE INC./CLEMONTON	72418	GENERAL SUPPLIES	1981-17	91.81
SHOP RITE INC./CLEMONTON	72418	BEFORE/AFTER PROGRAM	2020-17	671.60
SHOP RITE INC./CLEMONTON	72418	GENERAL SUPPLIES	2028-17	59.77
SHOP RITE INC/CHERRY HILL	72419	BEFORE/AFTER PROGRAM	2019-17	223.02
SOUTH JERSEY GAS COMPANY	72420	NATURAL GAS	10-17	7,678.90
SOUTH JERSEY PAPER PRODUCTS	72421	CUST&BLD SUPPL&PARTS	1490-17	532.70
SOUTH JERSEY PAPER PRODUCTS	72421	CUST&BLD SUPPL&PARTS	1569-17	166.60
SOUTH JERSEY PAPER PRODUCTS	72421	CUST&BLD SUPPL&PARTS	1863-17	532.70
ST MARY OF THE LAKES ATHLETIC	72422	MISCEL. EXPEND.	1957-17	150.00
STARLIGHT PRODUCTIONS INC.	72423	EQUIP CONTR SERV	1271-17	692.65
STARLIGHT PRODUCTIONS INC.	72423	EQUIP CONTR SERV	2037-17	822.65
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-17	704,165.15
SUPER TEACHER WORKSHEETS	72424	GENERAL SUPPLIES	1931-17	300.00
T & L TRANSPORTATION INC.	72425	CON TRN REG VENDORS	759-17	9,910.98
T & L TRANSPORTATION INC.	72425	CON TRN OTH VENDORS	1532-17	6,974.15
T & L TRANSPORTATION INC.	72425	CON TRN OTH VENDORS	1919-17	211.50
T & L TRANSPORTATION INC.	72425	CON TRN OTH VENDORS	2005-17	694.50
T & L TRANSPORTATION INC.	72425	CON TRN OTH VENDORS	2021-17	634.50
TAYLOR, DEBORAH	72426	PURCH PROF/EDUC SRV	845-17	4,060.00
TECHNOLOGY FOR EDUC. & COMM.	72427	PURCH PROF/EDUC SRV	2077-17	250.00
TFR CONSTRUCTION	72428	BUILDING CONTR SERV	1963-17	2,400.00
TOTAL VIDEO PRODUCTS INC.	72429	GENERAL SUPPLIES	1782-17	929.00
UNITED REFRIGERATION INC.	72430	CUST&BLD SUPPL&PARTS	1625-17	167.85
UPS	72431	GENERAL SUPPLIES	1922-17	50.47
VALERO FLEET SERVICES	72432	SCHOOL VEHICLES	1295-17	906.96
VARGAS, PARENTS OF JAY'DEN	72433	AID IN LIEU -NONPUBL	2068-17	442.00
VERFAILLIE, JIM	72434	MISCEL. EXPEND.	1909-17	86.00
VIRTUA AT WORK	72435	OTHER PROF SERVICES	773-17	13.65
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-17	466.72

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

1/19/2017

Budget year: 2016-17

BOARD PAYMENT APPROVAL LIST

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Batch number: P 038

Period: January 2017

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-17	20,518.48
VOORHEES BOE/ AGENCY ACCOUNT	None		1989-17	78,937.80
VOORHEES HARDWARE INC.	72436	CUST&BLD SUPPL&PARTS	1965-17	4.80
VOORHEES PEDIATRIC REHAB INC.	72437	PURCH PROF/EDUC SRV	827-17	682.50
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	235-17	629.94
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1465-17	18.99
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1749-17	165.23
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1753-17	293.88
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1779-17	183.47
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1833-17	284.19
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1906-17	79.99
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1911-17	3,577.60
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1912-17	1,788.80
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1913-17	1,788.80
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1914-17	1,788.80
W.B.MASON CO INC.	72438	GENERAL SUPPLIES	1915-17	894.40
WESTERN PEST SERVICES INC.	72439	CUST&BLD SUPPL&PARTS	465-17	25.00
WESTERN PEST SERVICES INC.	72439	CUST&BLD SUPPL&PARTS	466-17	469.50
WESTERN PSYCHOLOGICAL SERVICES	72440	GENERAL SUPPLIES	1643-17	363.00
WILSON LANGUAGE TRAINING CORP.	72441	GENERAL SUPPLIES	1641-17	383.40
WONDER WORKSHOP	72442	GENERAL SUPPLIES	1251-17	79.95
WORKING PERSONS STORE	72443	CUST&BLD SUPPL&PARTS	1968-17	179.95
WRIGHT, SCOTT	72444	MISCEL. EXPEND.	1970-17	86.00
XEROX CORPORATION	72445	RENTALS	1698-17	147.29
Y.A.L.E. SCHOOL WEST	72446	TUITION-PRIV-IN NJ	1369-17	4,576.32
Y.A.L.E. SCHOOL WEST	72446	TUITION-PRIV-IN NJ	1370-17	3,420.00
Y.A.L.E. SCHOOL WEST	72446	TUITION-PRIV-IN NJ	1372-17	5,214.24
Y.A.L.E. SCHOOL WEST	72446	TUITION-PRIV-IN NJ	1373-17	3,420.00
YOUNG, DIANE	72447	TRAVEL	1889-17	126.54

Total:

**1,446,017.58**

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Cynthia L McClain*  
 \_\_\_\_\_  
*[Signature]*  
 \_\_\_\_\_

*1/19/17*  
 \_\_\_\_\_  
*1/19/17*  
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VOORHEES TWP. BOARD OF EDUCATION  
CASH REPORT

ALL FUNDS For the Month Ending October 2016		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS <u>MONTH</u>	CASH DISBURSEMENTS THIS <u>MONTH</u>	ENDING CASH <u>BALANCE</u>
<b>GOVERNMENTAL FUNDS</b>					
1	GENERAL FUND	FUND 10 \$25,091,044.42	\$5,456,300.87	\$4,265,904.88	\$26,281,440.41
2	SPECIAL REVENUE FUND	FUND 20 -\$215,179.54	\$30,540.00	\$103,596.86	-\$288,236.40
3	CAPITAL PROJECTS FUND	FUND 30 \$844,086.97	\$0.00	\$0.00	\$844,086.97
4	DEBT SERVICE FUND	FUND 40 \$4,857.26	\$0.00	\$0.00	\$4,857.26
<b>TOTAL GOVERNMENTAL FUNDS</b>		<u>\$25,724,809.11</u>	<u>\$5,486,840.87</u>	<u>\$4,369,501.74</u>	<u>\$26,842,148.24</u>
5	ENTERPRISE FUND (CER)	FUND 60 \$2,489,403.23	\$87,870.22	\$72,630.99	\$2,504,642.46
6	FOOD SERVICE FUND	FUND 61 \$484,762.88	\$77,343.96	\$65,725.35	\$496,381.49
7	PAYROLL	\$17,405.39	\$1,483,768.04	\$1,487,535.41	\$13,638.02
8	PAYROLL AGENCY	\$285,375.68	\$1,467,592.11	\$1,712,568.23	\$40,399.56
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>		<u>\$3,276,947.18</u>	<u>\$3,116,574.33</u>	<u>\$3,338,459.98</u>	<u>\$3,055,061.53</u>
<b>TOTAL ALL FUNDS</b>		<u>\$29,001,756.29</u>	<u>\$8,603,415.20</u>	<u>\$7,707,961.72</u>	<u>\$29,897,209.77</u>

BANK RECONCILIATION GENERAL ACCOUNT	\$26,842,148.24
BANK RECONCILIATION PAYROLL ACCOUNT	\$13,638.02
BANK RECONCILIATION PAYROLL AGENCY	\$40,399.56
BANK RECONCILIATION CER	\$2,504,642.46
BANK RECONCILIATION FOOD SERVICE	\$496,381.49
<b>TOTAL BANK RECONCILIATIONS</b>	<b>\$29,897,209.77</b>

*Cynthia L. McClain*



VOORHEES TOWNSHIP SCHOOL DISTRICT

CASH RECONCILIATION

October 2016

	<u>Balance</u> <u>09/30/16</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>10/31/16</u>
Fund 10	\$ 25,091,044.42	\$ 5,456,300.87	\$ 4,265,904.88	\$ 26,281,440.41
Fund 20	(215,179.54)	30,540.00	103,596.86	\$ (288,236.40)
Fund 40	<u>4,857.26</u>	<u>-</u>	<u>-</u>	\$ 4,857.26
<b>Total</b>	<u><u>\$ 24,880,722.14</u></u>	<u><u>\$ 5,486,840.87</u></u>	<u><u>\$ 4,369,501.74</u></u>	25,998,061.27

Adjustments:

Capital Reserve

100.00  
(1,354.65)  
(4,875.00)  
(0.05)

**sh Balance (Books)**

\$ 25,991,931.57

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 26,320,537.08
Cash Management Fund	171-000047708	105,066.51

Total Balance per Bank Statements

26,425,603.59

Less: Outstanding Checks

571,608.36

\$ 25,853,995.23

Add: Reimbursements Due from:

Food Service Fund	65,725.35
Capital Projects Fund	
CER Program	72,210.99

Total Reimbursements Due to General Fund

137,936.34

**sh Balance (Bank)**

\$ 25,991,931.57



VOORHEES TOWNSHIP SCHOOL DISTRICT  
OUTSTANDING CHECKLIST VERIFICATION  
October 2016

Outstanding Checklist--Prior Month		\$ 834,620.54	
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)		<u>4,507,438.08</u>	
Potential Disbursements to Clear in Current Month		5,342,058.62	
Less: Checks, Withdrawals and Charges from Bank Statements:			
Commerce Checking	0002372183	\$ 4,770,488.26	
Cash Management	171-000047708		
		<hr style="width: 100%;"/>	
Total Checks, Withdrawals and Charges from Bank Statements		<u>4,770,450.26</u>	
Outstanding Checklist--Current Month		<u><u>\$ 571,608.36</u></u>	
		571,608.36	

REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

Interim Balance Sheet  
October 2016

DRAFT

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		26,281,440.41
103	Petty cash		<u>4,601.85</u>
116	Investments - Capital reserve account		<u>100.00</u>
121	Tax levy receivable		<u>26,857,281.60</u>
	Accounts receivable:		
132	Interfund	-41,707.40	
141	Intergovernmental - state	<u>4,493,041.36</u>	
143	Intergovernmental - other	<u>24,483.56</u>	
153	Other	--	<u>4,475,817.52</u>

RESOURCES:

301	Estimated revenues	50,361,420.00	
302	Less revenues	<u>(50,551,273.38)</u>	-189,853.38
	Total assets and resources		<u>57,429,388.00</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

421	Accounts payable		-7,750.00
	Other current liabilities		<u>-2,806.25</u>
	Total liabilities		<u>-10,556.25</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
October 2016

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		37,882,872.84
754	Reserve for encumbrances - prior year		<u>          --</u>
	Reserved fund balance:		
761	Capital reserve account		6,206,914.15
762	Adult education programs		<u>2,832,361.70</u>
763	Sale/leaseback reserve	464,784.41	
605	Add: Increase in sale/leaseback	<u>          --</u>	
308	Less: Budgeted w/D sale/leaseback	<u>          --</u>	464,784.41
764	Maintenance reserve	<u>2,866,132.00</u>	
606	Add: Increase in maintenance reserve	<u>2,000.00</u>	
310	Less: Budgeted w/D maintenance res.	<u>(-1,102,223.34)</u>	1,765,908.66
765	Tuition reserve account	<u>          --</u>	
311	Less: Budgeted w/d tuition reserve	<u>          --</u>	--
766	Current expense emergency reserve	<u>          --</u>	
607	Add: Increase curr. exp. emer. res.	<u>          --</u>	
312	Less: w/D from curr. exp. emer.res.	<u>          --</u>	--
755	Bus Adv Revenue Reserved for Fuel Cst	<u>          --</u>	
610	Add: Increase bus adv reserve	<u>          --</u>	
312	Less: w/D from bus adv reserve	<u>          --</u>	--
756	Federal Impact Aid Reserve (General)	<u>          --</u>	
611	Add: Incr Fed Impact Aid Res (Gen)	<u>          --</u>	
318	Less: w/D Fed Impact Aid Res (Gen)	<u>          --</u>	--
757	Federal Impact Aid Reserve (Capital)	<u>          --</u>	
612	Add: Incr Fed Impact Aid Res (Cap)	<u>          --</u>	
319	Less: w/D Fed Impact Aid Res (Cap)	<u>          --</u>	--
751,752,76x	Other reserves		<u>          --</u>
601	Appropriations	51,765,599.00	
602	Less: Expenditures	<u>(9,519,412.61)</u>	
603	Encumbrances	<u>(37,882,872.84)</u>	4,363,313.55
604	Increase in capital reserve		<u>2,000.00</u>
	Total appropriated		<u>53,518,155.31</u>

**REPORT OF THE CLERK**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet**  
**October 2016**

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2016	6,965,572.94	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,406,179.00)	
307	Budgeted w/d from cap res local	(1,637,605.00)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt Srv	--	
	Total fund balance		57,439,944.25
	Total liabilities and fund equity		<u>57,429,388.00</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
October 2016

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	51,765,599.00	47,402,285.45	4,363,313.55
Revenues	(50,361,420.00)	(50,551,273.38)	(-189,853.38)
Subtotal	1,404,179.00	-3,148,987.93	4,553,166.93
Change in capital reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,637,605.00)	(1,637,605.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,102,223.34)	(1,102,223.34)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	-1,331,649.34	-5,884,816.27	4,553,166.93

**REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION**

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

**GENERAL FUND - FUND 10**

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**Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 4 month period ending October 31, 2016)**

<b>REVENUES/SOURCES OF FUNDS</b>		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
<b>OPERATING BUDGET</b>					
10-12XX	From Local Sources	44,772,136.00	44,967,935.20	(OVER)	-195,799.20
10-3XXX	From State Sources	5,562,934.00	5,574,220.00	(OVER)	-11,286.00
10-4XXX	From Federal Sources	26,350.00	9,118.18	(UNDER)	17,231.82
10-303	Budgeted Fund Balance - Operating Budget	1,406,179.00	.00	(UNDER)	1,406,179.00
10-307	Withdrawal from Capital Reserve for Local Share	1,637,605.00	.00	(UNDER)	1,637,605.00
10-310	Withdrawal from Maintenance Reserve	1,102,223.34	.00	(UNDER)	1,102,223.34
<b>GENERAL FUND GRAND TOTAL</b>		<b>54,507,427.34</b>	<b>50,551,273.38</b>	<b>(UNDER)</b>	<b>3,956,153.96</b>

<b>EXPENDITURES</b>		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>OPERATING BUDGET</b>					
<b>GENERAL CURRENT EXPENSE</b>					
11-1XX-100-XXX	Regular Programs	16,050,004.00	2,943,874.97	12,610,048.44	496,080.59
11-2XX-100-XXX	Special Education	6,416,424.00	1,278,341.68	4,553,775.73	584,306.59
11-230-100-XXX	Basic Skills/Remedial	635,934.00	119,957.20	511,776.80	4,200.00
11-240-100-XXX	Bilingual Education	164,021.00	24,137.20	137,783.80	2,100.00
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	292,687.00	2,438.00	268,714.71	21,534.29
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
<b>Undistributed Expenditures:</b>					
11-000-100-XXX	Tuition	1,434,000.00	393,806.09	681,294.56	358,899.35
11-000-211-XXX	Attendance and Social work Services	2,500.00	500.00	2,000.00	.00
11-000-213-XXX	Health Services	441,598.00	87,648.24	349,150.96	4,798.80
11-000-216-XXX	Speech, OT, PT	542,160.00	103,718.00	417,760.20	20,681.80
11-000-218-XXX	Guidance	566,025.00	112,173.50	451,675.16	2,176.34
11-000-219-XXX	Child Study Teams	1,272,920.00	314,221.98	935,212.85	23,481.17
11-000-221-XXX	Improvement of Instructional Services	383,438.00	96,038.04	259,034.84	28,393.12
11-000-222-XXX	Educational Media Services - School Library	437,558.00	87,303.51	329,918.73	20,839.77
11-000-223-XXX	Instructional Staff Training Services	634,857.00	193,638.87	418,861.38	22,682.01
11-000-230-XXX	General Administration	1,159,489.00	189,974.80	678,282.11	291,232.09
11-000-240-XXX	School Administration	1,406,485.00	403,493.12	919,804.56	83,687.32
11-000-251-XXX	Central Services	640,265.00	197,246.44	381,557.33	61,461.23

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 4 month period ending October 31, 2016)

**EXPENDITURES**

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-252-XXX	Administrative Information Technology	459,509.00	73,137.06	374,639.47	11,732.47
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,674,813.00	1,085,795.17	2,778,237.08	810,780.75
11-000-270-XXX	Student Transportation Services	2,507,510.00	499,694.58	1,632,181.65	375,633.77
11-XXX-XXX-2XX	Personal Services - Employee Benefits	11,245,388.00	1,304,744.21	9,191,162.48	749,481.31
	Total Undistributed	27,808,515.00	5,143,133.61	19,800,773.36	2,864,608.03
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	9,511,882.66	37,882,872.84	3,975,829.50
12-XXX-XXX-73X	Equipment	317,891.00	7,529.95	.00	310,361.05
12-000-4XX-XXX	Facilities Acquisition and Construction Services	26,609.00	.00	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
	TOTAL CAPITAL OUTLAY	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	51,769,599.00	9,519,412.61	37,882,872.84	4,367,313.55

REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 4 month period ending October 31, 2016)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	44,762,136.00	44,762,136.00	.00
10-1320 Tuition from Other LEA's within the State	.00	34,957.92	-34,957.92
10-1300 Total Tuition	.00	34,957.92	-34,957.92
10-1XXX Unrestricted Miscellaneous Revenues	8,000.00	170,841.28	-162,841.28
10-1511 Interest Earned on Capital Reserve Funds	2,000.00	.00	2,000.00
Subtotal - Revenues from Local Sources	44,772,136.00	44,967,935.20	-195,799.20
Revenues from State Sources			
10-3121 Categorical Transportation Aid	525,501.00	525,501.00	.00
REVENUES FROM STATE SOURCES:			
10-3132 Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176 Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177 Categorical Security Aid	236,331.00	236,331.00	.00
10-3178 Adjustment Aid	157,191.00	157,191.00	.00
10-3183 Professional Learning Community Aid	27,615.00	27,615.00	.00
10-3XXX Other State Aids	.00	11,286.00	-11,286.00
Subtotal - Revenues from State Sources	5,562,934.00	5,574,220.00	-11,286.00
Revenues from Federal Sources			
10-4200 Medicaid Reimbursement	26,350.00	9,118.18	17,231.82
Subtotal - Revenues from Federal Sources	26,350.00	9,118.18	17,231.82
10-303 Budgeted Fund Balance - Operating Budget	1,406,179.00	.00	1,406,179.00
10-307 withdrawal from Capital Reserve- for Local Share	1,637,605.00	.00	1,637,605.00
10-310 withdrawal from Maintenance Reserve	1,102,223.34	.00	1,102,223.34
TOTAL OPERATING BUDGET	54,507,427.34	50,551,273.38	3,956,153.96



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	94,104.00	18,460.20	75,643.80	.00
11-110-100-101	Kindergarten - Salaries of Teachers	497,262.00	84,799.00	412,463.00	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,143,370.00	1,571,745.08	6,571,624.92	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,911,535.00	975,154.27	4,936,380.73	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	15,005.00	134,995.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	542.50	.00	1,607.50
11-190-100-340	Purchased Technical Services	27,000.00	.00	26,254.50	745.50
11-190-100-500	Other Purchased Services (400-500 series)	179,050.00	13,306.83	115,433.64	50,309.53
11-190-100-610	General Supplies	849,038.00	236,640.12	332,525.85	279,872.03
11-190-100-640	Textbooks	.00	-39.64	.00	39.64
11-190-100-890	Other Objects	196,495.00	28,261.61	4,727.00	163,506.39
TOTAL REGULAR PROGRAMS - INSTRUCTION		16,050,004.00	2,943,874.97	12,610,048.44	496,080.59
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	330,888.00	65,817.60	265,070.40	.00
11-204-100-106	Other Salaries for Instruction	163,706.00	28,795.24	134,910.76	.00
11-204-100-610	General Supplies	4,400.00	1,821.89	76.97	2,501.14
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		499,719.00	96,434.73	400,058.13	3,226.14
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	136,705.00	16,158.60	120,546.40	.00
Total		136,705.00	16,158.60	120,546.40	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	579,899.00	217,663.91	362,235.09	.00
11-212-100-106	Other Salaries for Instruction	604,786.00	151,119.41	453,666.59	.00
11-212-100-320	Purchased Professional-Educational Services	1,153,359.00	83,112.83	508,934.57	561,311.60
11-212-100-610	General Supplies	1,500.00	348.56	.00	1,151.44

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REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-800 Other Objects	5,000.00	553.98	1,010.47	3,435.55
Total	2,344,544.00	452,798.69	1,325,846.72	565,898.59
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,512,865.00	519,490.80	1,993,374.20	.00
11-213-100-106 Other salaries for Instruction	517,884.00	104,588.80	413,295.20	.00
11-213-100-610 General Supplies	15,900.00	3,963.26	360.58	11,576.16
11-213-100-640 Textbooks	2,900.00	.00	212.30	2,687.70
Total	3,049,549.00	628,042.86	2,407,242.28	14,263.86
Autism:				
11-214-100-101 Salaries of Teachers	121,793.00	24,358.60	97,434.40	.00
11-214-100-106 Other salaries for Instruction	14,255.00	448.00	13,807.00	.00
Total	136,048.00	24,806.60	111,241.40	.00
Preschool Disabilities - Part-Time:				
11-215-100-106 Other salaries for Instruction	89,829.00	16,923.60	72,905.40	.00
11-215-100-600 General Supplies	3,230.00	2,312.00	.00	918.00
Total	93,059.00	19,235.60	72,905.40	918.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	156,800.00	40,864.60	115,935.40	.00
Total	156,800.00	40,864.60	115,935.40	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,416,424.00	1,278,341.68	4,553,775.73	584,306.59
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	631,734.00	119,957.20	511,776.80	.00
11-230-100-610 General Supplies	2,100.00	.00	.00	2,100.00
11-230-100-800 Other Objects	2,100.00	.00	.00	2,100.00
Total	635,934.00	119,957.20	511,776.80	4,200.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	161,921.00	24,137.20	137,783.80	.00
11-240-100-610 General Supplies	2,100.00	.00	.00	2,100.00
Total	164,021.00	24,137.20	137,783.80	2,100.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	265,587.00	794.00	264,793.00	.00
11-401-100-800 other objects	27,100.00	1,644.00	3,921.71	21,534.29
Total	292,687.00	2,438.00	268,714.71	21,534.29
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs Within the State - Regular	48,255.00	420.40	.00	47,834.60
11-000-100-562 Tuition - Other LEAs Within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,334,509.00	393,385.69	681,294.56	259,828.75
Total	1,434,000.00	393,806.09	681,294.56	358,899.35
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	500.00	2,000.00	.00
Total	2,500.00	500.00	2,000.00	.00
Health Services				
11-000-213-100 Salaries	410,779.00	81,876.40	328,902.60	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	3,492.90	16,277.10	530.00
11-000-213-600 Supplies and Materials	10,519.00	2,278.94	3,971.26	4,268.80
Total	441,598.00	87,648.24	349,150.96	4,798.80
Speech, OT, PT and Related services				
11-000-216-100 Salaries	512,960.00	102,799.80	410,160.20	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	7,600.00	17,700.00
11-000-216-600 Supplies and Materials	3,900.00	918.20	.00	2,981.80
Total	542,160.00	103,718.00	417,760.20	20,681.80
Guidance				
11-000-218-104 Salaries of Other Professional Staff	505,230.00	90,978.60	414,251.40	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	57,895.00	20,534.52	37,360.48	.00

**REPORT OF THE CLERK**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**GENERAL FUND - FUND 10**

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**Statement of Appropriations**  
**Compared with Expenditures and Encumbrances**  
**(For 4 month period ending October 31, 2016)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-600 Supplies and Materials	2,900.00	660.38	63.28	2,176.34
Total	566,025.00	112,173.50	451,675.16	2,176.34
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,108,912.00	242,320.44	866,591.56	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	76,245.00	24,946.41	51,298.59	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	13,862.49	2,400.00	10,240.51
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	113.13	.00	3,386.87
11-000-219-600 Supplies and Materials	45,360.00	30,678.01	9,540.70	5,141.29
11-000-219-800 Other objects	12,400.00	2,301.50	5,382.00	4,716.50
Total	1,272,920.00	314,221.98	935,212.85	23,485.17
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	251,432.00	72,354.58	179,077.42	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	69,541.00	16,100.02	53,440.98	.00
11-000-221-110 other salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	13,700.00	3,200.00	9,900.00	600.00
11-000-221-500 Other Purchased Services (400-500 series)	4,150.00	.00	147.76	4,002.24
11-000-221-600 Supplies and Materials	28,335.00	155.94	11,448.73	16,730.33
11-000-221-800 Other objects	11,280.00	4,227.50	19.95	7,032.55
Total	383,438.00	96,038.04	259,034.84	28,365.12
Educational Media Services - School Library				
11-000-222-100 Salaries	398,058.00	80,061.60	317,996.40	.00
11-000-222-600 Supplies and Materials	39,500.00	7,241.91	11,922.33	20,335.76
Total	437,558.00	87,303.51	329,918.73	20,335.76
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	330,013.00	98,548.12	231,464.88	.00
11-000-223-110 Other Salaries	271,344.00	93,180.75	178,163.25	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	1,910.00	9,039.00	19,000.00
11-000-223-500 other Purchased Services (400-500 series)	200.00	.00	69.25	130.75
11-000-223-600 Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800 other objects	2,800.00	.00	125.00	2,675.00
Total	634,857.00	193,638.87	418,861.38	22,000.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	307,086.00	98,858.72	208,227.28	.00
11-000-230-331 Legal Services	64,000.00	11,167.24	52,832.76	.00
11-000-230-332 Audit Fees	50,500.00	23,250.00	.00	27,250.00
11-000-230-334 Architectural/Engineering Services	10,000.00	7,886.15	.00	2,113.85
11-000-230-339 Other Purchased Professional Services	144,400.00	18.00	37,000.00	107,382.00
11-000-230-530 Communications/Telephone	254,078.00	13,182.92	117,730.08	123,165.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	267,100.00	4,950.00	261,648.00	502.00
11-000-230-610 General Supplies	2,300.00	423.21	269.99	1,606.80
11-000-230-630 BOE In-House Training/Meeting Supplies	6,000.00	1,400.00	.00	4,600.00
11-000-230-890 Miscellaneous Expenditures	21,425.00	6,852.71	574.00	13,998.29
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,159,489.00	189,974.80	678,282.11	291,232.09
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	801,108.00	241,577.52	559,530.48	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	515,507.00	157,550.12	357,956.88	.00
11-000-240-600 Supplies and Materials	21,870.00	4,365.48	2,317.20	15,187.32
11-000-240-800 Other Objects	68,000.00	.00	.00	68,000.00
Total	1,406,485.00	403,493.12	919,804.56	83,187.32
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	530,385.00	177,982.00	352,403.00	.00
11-000-251-330 Purchased Professional Services	14,000.00	.00	14,000.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	18,000.00	5,618.70	623.39	11,757.91
11-000-251-890 Miscellaneous Expenditures	64,580.00	13,645.74	10,246.94	40,687.32
Total	640,265.00	197,246.44	381,557.33	61,461.23
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	189,510.00	63,336.98	126,173.02	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	300.08	.00	1,699.92
11-000-252-800 Other Objects	267,999.00	9,500.00	248,466.45	10,032.55
Total	459,509.00	73,137.06	374,639.47	11,732.47
11-000-261-100 Salaries	241,271.00	85,581.44	155,689.56	.00

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TO THE BOARD OF EDUCATION

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\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	803,690.00	196,363.65	67,396.19	539,930.16
Total	1,044,961.00	281,945.09	223,085.75	539,930.16
Custodial Services				
11-000-262-100 Salaries	1,076,225.00	359,266.29	716,958.71	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	210.00	400.00	5,214.00
11-000-262-490 Other Purchased Property Services	150,640.00	30,663.82	103,336.18	16,640.00
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General supplies	305,200.00	101,505.79	78,173.53	125,520.68
11-000-262-621 Energy (Natural Gas)	93,600.00	464.72	93,135.28	.00
11-000-262-622 Energy (Electricity)	1,629,710.00	267,959.66	1,361,150.34	600.00
11-000-262-800 other objects	6,290.00	3,254.50	682.29	2,353.21
Total Custodial Services	3,439,852.00	763,324.78	2,526,199.33	150,327.89
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	150,000.00	40,525.30	28,952.00	80,522.70
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	190,000.00	40,525.30	28,952.00	120,522.70
Total Operation and Maintenance of Plant Services	4,674,813.00	1,085,795.17	2,778,237.08	810,780.75
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	54,252.00	18,071.52	36,180.48	.00
11-000-270-161 Salaries - Between Home and School - Special	9,424.00	3,189.12	6,234.88	.00
11-000-270-350 Management Fee-ESC Transportation Programs	19,514.00	6,460.20	13,053.80	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	57,018.00	71,642.00	9,190.00
11-000-270-511 Contracted Services (Home/School) - vendors	1,320,674.00	244,620.36	995,828.04	80,225.60
11-000-270-512 Contracted Services (not Home/School) - vendors	165,441.00	3,081.83	5,160.40	157,198.77
11-000-270-514 Contracted Services (Special Ed) - vendors	413,500.00	91,330.64	199,272.96	122,896.40
11-000-270-518 Contracted Services (Special Ed) - ESCs	376,995.00	72,185.91	304,809.09	.00
11-000-270-610 General Supplies	9,860.00	3,737.00	.00	6,123.00
Total	2,507,510.00	499,694.58	1,632,181.65	375,633.77
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	2,575.00	237.68	2,337.32	.00
11-000-291-220 Social Security Contributions	588,748.00	157,608.00	372,392.00	58,742.00

Attachment M  
 January 25, 2017  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 4 month period ending October 31, 2016)

	Appropriations	Expenditures	Encumbrances	Available Balance	
11-000-291-241	Other Retirement Contributions - PERS	660,000.00	650.63	654,849.37	4,500.00
11-000-291-250	Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270	Health Benefits	9,408,227.00	1,073,062.39	7,846,060.80	489,103.81
11-000-291-280	Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290	Other Employee Benefits	412,234.00	73,185.51	315,522.99	23,525.50
	TOTAL UNALLOCATED BENEFITS	11,245,388.00	1,304,744.21	9,191,162.48	749,481.31
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,245,388.00	1,304,744.21	9,191,162.48	749,481.31
	TOTAL UNDISTRIBUTED EXPENDITURES	27,808,515.00	5,143,133.61	19,800,773.36	2,864,608.03
	Required Maintenance for School Facilities				
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	9,511,882.66	37,882,872.84	3,975,829.50
	Undistributed Expenditures:				
12-000-210-730	Support Services - Students - Regular	265,791.00	7,529.95	.00	258,261.05
12-000-219-730	Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-XXX-X00-730	Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
	Total Equipment	317,891.00	7,529.95	.00	310,361.05
	Facilities Acquisition and Construction Services				
12-000-400-800	Other Objects	26,609.00	.00	.00	26,609.00
	Total Facilities Acquisition & Construction Services	26,609.00	.00	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	51,769,599.00	9,519,412.61	37,882,872.84	4,367,313.55

REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet  
October 2016

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		-288,236.40
	Accounts receivable:		
141	Intergovernmental - state	5,291.00	
142	Intergovernmental - federal	177,312.00	
153	Other	--	182,603.00

RESOURCES:

301	Estimated revenues	1,326,390.97	
302	Less revenues	(80,902.25)	1,245,488.72
	Total assets and resources		1,139,855.32

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		5,289.85
421	Accounts payable		41,862.00
	Other current liabilities		-83,724.00
	Total liabilities		-36,572.15



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Balance Sheet  
 October 2016

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		892,731.41	
754	Reserve for encumbrances - prior year		<u>          --</u>	
	Reserved fund balance:			
761	Capital reserve account	<u>          --</u>		
604	Add: Increase in capital reserve	<u>          --</u>		
307	Less: Budgeted withdrawal from capital reser	<u>          --</u>	<u>          --</u>	
601	Appropriations	<u>1,326,390.97</u>		
602	Less: Expenditures	<u>(219,077.54)</u>		
603	Encumbrances	<u>(892,731.41)</u>	<u>(1,111,808.95)</u>	<u>214,582.02</u>
	Total fund balance			<u>1,107,313.43</u>
	Total liabilities and fund equity			<u>1,070,741.28</u>

REPORT OF THE CLERK  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 4 month period ending October 31, 2016)

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
SPECIAL REVENUE FUNDS				
20-3XXX From state sources:	219,350.00	80,902.25	(UNDER)	138,447.75
20-4XXX From federal sources:	1,107,040.97	.00	(UNDER)	1,107,040.97
TOTAL SPECIAL REVENUE FUNDS	1,326,390.97	80,902.25	(UNDER)	1,245,488.72
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
State Projects:				
Other Special Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	14,353.00	8,623.77	1,939.93	3,789.30
20-XXX-XXX-XXX Nonpublic Auxiliary Services	162,893.00	7,639.98	155,253.02	.00
20-XXX-XXX-XXX Nonpublic Nursing Services	22,680.00	.00	.00	22,680.00
20-XXX-XXX-XXX Nonpublic Technology Initiative Program	6,474.00	1,277.68	4,828.57	367.75
20-XXX-XXX-XXX Nonpublic Security Aid	12,950.00	.00	900.00	12,050.00
Total State Projects	219,350.00	17,541.43	162,921.52	38,887.05
Federal Projects:				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	231,909.00	28,607.00	146,424.00	56,878.00
20-240-XXX-XXX Bilingual education	20,243.00	4,295.00	5,651.00	10,297.00
20-250-XXX-XXX I.D.E.A. PART B	788,801.97	159,644.51	545,752.49	83,404.97
20-252-XXX-XXX IDEA PARTB PRESCHOOL	4,593.00	.00	4,273.00	320.00
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	8,989.60	27,709.40	24,795.00
Total Federal Projects	1,107,040.97	201,536.11	729,809.89	175,694.97
TOTAL GRANTS AND ENTITLEMENTS	1,326,390.97	219,077.54	892,731.41	214,582.02

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Schedule of Revenues  
 Actual Compared with Estimated  
 (For 4 month period ending October 31, 2016)**

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	219,350.00	80,902.25	138,447.75
Total Revenues from State Sources	219,350.00	80,902.25	138,447.75
Revenues from Federal Sources			
20-4411-4416 Title I	231,909.00	.00	231,909.00
20-4451-4455 Title II	61,494.00	.00	61,494.00
20-4491-4494 Title III	20,243.00	.00	20,243.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	793,394.97	.00	793,394.97
Total Revenues from Federal Sources	1,107,040.97	.00	1,107,040.97
TOTAL GRANTS AND ENTITLEMENTS	1,326,390.97	80,902.25	1,245,488.72

**REPORT OF SECRETARY**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Statement of Appropriations**  
**Compared with Expenditures and Encumbrances**  
**(For 4 month period ending October 31, 2016)**

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
	Other State Projects:				
20-XXX-XXX-XXX	Nonpublic Textbooks	14,353.00	8,623.77	1,939.93	3,789.30
20-XXX-XXX-XXX	Nonpublic Auxiliary Services	162,893.00	7,639.98	155,253.02	.00
20-XXX-XXX-XXX	Nonpublic Nursing Services	22,680.00	.00	.00	22,680.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative	6,474.00	1,277.68	4,828.57	367.75
20-XXX-XXX-XXX	Nonpublic Security Aid	12,950.00	.00	900.00	12,050.00
	Total Other State Projects	219,350.00	17,541.43	162,921.52	38,887.05
	Total State Projects	219,350.00	17,541.43	162,921.52	38,887.05
	Federal Projects				
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	231,909.00	28,607.00	146,424.00	56,878.00
20-240-XXX-XXX	Bilingual education	20,243.00	4,295.00	5,651.00	10,297.00
20-250-XXX-XXX	I.D.E.A. PART B	788,801.97	159,644.51	545,752.49	83,404.97
20-252-XXX-XXX	IDEA PARTB PRESCHOOL	4,593.00	.00	4,273.00	320.00
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	8,989.60	27,709.40	24,795.00
	Total Federal Projects	1,107,040.97	201,536.11	729,809.89	175,694.97
	TOTAL SPECIAL REVENUE FUNDS	1,326,390.97	219,077.54	892,731.41	214,582.02

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Balance Sheet  
 October 2016**

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**ASSETS AND RESOURCES**  
 =====

ASSETS:

101	Cash in bank		4,857.26
121	Tax levy receivable		25,000.00
	Accounts receivable:		
132	Interfund	1,210.55	
141	Intergovernmental - state	323,030.00	
153	Other	--	324,240.55

RESOURCES:

301	Estimated revenues		400,583.00
302	Less revenues	(400,583.00)	--
	Total assets and resources		354,097.81

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**LIABILITIES AND FUND EQUITY**  
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LIABILITIES:

REPORT OF THE CLERK  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet  
 October 2016

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: w/D from debt service reserve	--	--	
751,752,753	Other reserves		--	
601	Appropriations	1,091,575.00		
602	Less: Expenditures	85,787.50		
603	Encumbrances	--	(85,787.50)	1,005,787.50
	Total appropriated			1,005,787.50
Unappropriated:				
770	Fund balance, July 1, 2016		39,302.31	
303	Budgeted fund balance		(690,992.00)	
	Total fund balance			354,097.81
	Total liabilities and fund equity			354,097.81

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,091,575.00	85,787.50	1,005,787.50
Revenues	(400,583.00)	(400,583.00)	(.00)
Subtotal	690,992.00	-314,795.50	1,005,787.50
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	690,992.00	-314,795.50	1,005,787.50

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 4 month period ending October 31, 2016)

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1xxx Revenue from local sources DEBT SERVICE	50,000.00	50,000.00		.00
40-3xxx Revenue from State sources	350,583.00	350,583.00		.00
40-303 Budgeted Fund Balance	690,992.00	.00	(UNDER)	690,992.00
TOTAL DEBT SERVICE FUND	1,091,575.00	400,583.00	(UNDER)	690,992.00
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
40-701-510-XXX REPAYMENT OF DEBT Repayment of Debt - Regular	1,091,575.00	85,787.50	.00	1,005,787.50
TOTAL DEBT SERVICE FUNDS	1,091,575.00	85,787.50	.00	1,005,787.50

REPORT OF T... RETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 4 month period ending October 31, 2016)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenue from Local Sources			
40-1210	Local Tax Levy	50,000.00	50,000.00	.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II	350,583.00	350,583.00	.00
40-303	Budgeted Fund Balance	690,992.00	.00	690,992.00
	Total Local Repayment of Debt	1,091,575.00	400,583.00	690,992.00
	TOTAL REPAYMENT OF DEBT	1,091,575.00	400,583.00	690,992.00



**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40**

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**Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 4 month period ending October 31, 2016)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	171,575.00	85,787.50	.00	85,787.50
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,091,575.00	85,787.50	.00	1,005,787.50
 TOTAL DEBT SERVICE FUNDS	 1,091,575.00	 85,787.50	 .00	 1,005,787.50

VOORHEES TWP. I      BOARD OF EDUCATION  
CASH REPORT

ALL FUNDS

For the Month Ending November 2016

		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS <u>MONTH</u>	CASH DISBURSEMENTS THIS <u>MONTH</u>	ENDING CASH <u>BALANCE</u>
<b>GOVERNMENTAL FUNDS</b>					
1	GENERAL FUND	FUND 10 \$26,281,440.41	\$5,328,143.33	\$4,155,733.64	\$27,453,850.10
2	SPECIAL REVENUE FUND	FUND 20 -\$288,236.40	\$153,176.00	\$184,748.74	-\$319,809.14
3	CAPITAL PROJECTS FUND	FUND 30 \$844,086.97	\$0.00	\$0.00	\$844,086.97
4	DEBT SERVICE FUND	FUND 40 \$4,857.26	\$0.00	\$0.00	\$4,857.26
<b>TOTAL GOVERNMENTAL FUNDS</b>		<u>\$26,842,148.24</u>	<u>\$5,481,319.33</u>	<u>\$4,340,482.38</u>	<u>\$27,982,985.19</u>
5	ENTERPRISE FUND (CER)	FUND 60 \$2,504,642.46	\$88,298.64	\$89,099.29	\$2,503,841.81
6	FOOD SERVICE FUND	FUND 61 \$496,381.49	\$58,692.06	\$71,177.59	\$483,895.96
7	PAYROLL	\$13,638.02	\$1,511,922.41	\$1,503,835.20	\$21,725.23
8	PAYROLL AGENCY	\$40,399.56	\$1,483,036.88	\$1,472,296.38	\$51,140.06
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>		<u>\$3,055,061.53</u>	<u>\$3,141,949.99</u>	<u>\$3,136,408.46</u>	<u>\$3,060,603.06</u>
<b>TOTAL ALL FUNDS</b>		<u>\$29,897,209.77</u>	<u>\$8,623,269.32</u>	<u>\$7,476,890.84</u>	<u>\$31,043,588.25</u>

BANK RECONCILIATION GENERAL ACCOUNT  
 BANK RECONCILIATION PAYROLL ACCOUNT  
 BANK RECONCILIATION PAYROLL AGENCY  
 BANK RECONCILIATION CER  
 BANK RECONCILIATION FOOD SERVICE  
 TOTAL BANK RECONCILIATIONS

*Cynthia L. McClain*

\$27,982,985.19  
 \$21,725.23  
 \$51,140.06  
 \$2,503,841.81  
 \$483,895.96  
\$31,043,588.25

VOORHEES TOWNSHIP SCHOOL DISTRICT  
CASH RECONCILIATION  
November 2016

	<u>Balance</u> <u>10/31/16</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>11/30/16</u>
Fund 10	\$ 26,281,440.41	\$ 5,328,143.33	\$ 4,155,733.64	\$ 27,453,850.10
Fund 20	(288,236.40)	153,176.00	184,748.74	\$ (319,809.14)
Fund 40	4,857.26	-	-	\$ 4,857.26
<b>Total</b>	<u>\$ 25,998,061.27</u>	<u>\$ 5,481,319.33</u>	<u>\$ 4,340,482.38</u>	27,138,898.22

Adjustments:

Capital Reserve Acct.	100.00 (1,354.65)
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**Cash Balance (Books)**

\$ 27,137,643.57

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 27,206,636.72
Cash Management Ft	171-000047708	105,106.23

Total Balance per Bank Statements 27,311,742.95

Less: Outstanding Checks 472,312.65

\$ 26,839,430.30

Add: Reimbursements Due from:

Food Service Fund	71,177.59
Capital Projects Fund	137,936.34
CER Program	<u>89,099.34</u>

Total Reimbursements Due to General Fund 298,213.27

**Cash Balance (Bank)**

\$ 27,137,643.57

VOORHEES TOWNSHIP SCHOOL DISTRICT  
OUTSTANDING CHECKLIST VERIFICATION  
November 2016

Outstanding Checklist--Prior Month	<u>571,608.36</u>
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)	<u>4,422,298.26</u>
Potential Disbursements to Clear in Current Month	4,993,906.62
Less: Checks, Withdrawals and Charges from Bank Statements:	
Commerce Checking      0002372183	4,521,593.97
Cash Management      171-000047708	
Arbitrage Account      2372423	
	<hr/>
Total Checks, Withdrawals and Charges from Bank Statements	<u>4,521,593.97</u>
Outstanding Checklist--Current Month	<u><u>\$ 472,312.65</u></u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
November 2016

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**ASSETS AND RESOURCES**

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ASSETS:

101	Cash in bank		27,453,850.10
103	Petty cash		<u>4,601.85</u>
116	Investments - Capital reserve account		<u>100.00</u>
121	Tax levy receivable		<u>22,381,068.00</u>
	Accounts receivable:		
132	Interfund	-41,707.40	
141	Intergovernmental - state	<u>4,021,430.89</u>	
143	Intergovernmental - other	<u>24,483.56</u>	
153	Other	<u>--</u>	<u>4,004,207.05</u>

RESOURCES:

301	Estimated revenues		50,361,420.00
302	Less revenues	<u>(50,601,199.79)</u>	<u>-239,779.79</u>
	Total assets and resources		<u>53,604,047.21</u>

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**LIABILITIES AND FUND EQUITY**

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LIABILITIES:

421	Accounts payable		-7,750.00
	Other current liabilities		<u>17,069.58</u>
	Total liabilities		<u>9,319.58</u>

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
November 2016

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		34,160,022.12
754	Reserve for encumbrances - prior year		--
	Reserved fund balance:		
761	Capital reserve account		6,206,914.15
762	Adult education programs		2,832,361.70
763	Sale/leaseback reserve	464,784.41	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/d sale/leaseback	--	464,784.41
764	Maintenance reserve	2,866,132.00	
606	Add: Increase in maintenance reserve	2,000.00	
310	Less: Budgeted w/d maintenance res.	(-1,102,223.34)	1,765,908.66
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	--
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	--	
312	Less: w/d from curr. exp. emer.res.	--	--
755	Bus Adv Revenue Reserved for Fuel Cst	--	
610	Add: Increase bus adv reserve	--	
312	Less: w/d from bus adv reserve	--	--
756	Federal Impact Aid Reserve (General)	--	
611	Add: Incr Fed Impact Aid Res (Gen)	--	
318	Less: w/d Fed Impact Aid Res (Gen)	--	--
757	Federal Impact Aid Reserve (Capital)	--	
612	Add: Incr Fed Impact Aid Res (Cap)	--	
319	Less: w/d Fed Impact Aid Res (Cap)	--	--
751,752,76x	Other reserves		--
601	Appropriations	51,765,599.00	
602	Less: Expenditures	(13,364,629.23)	
603	Encumbrances	(34,160,022.12)	(47,524,651.35)
604	Increase in capital reserve		2,000.00
	Total appropriated		49,672,938.69

**REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet  
 November 2016**

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2016	6,965,572.94	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,406,179.00)	
307	Budgeted w/d from cap res local	(1,637,605.00)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt Srv	--	
	<b>Total fund balance</b>		53,594,727.63
	<b>Total liabilities and fund equity</b>		53,604,047.21

REPORT OF THE TREASURER  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
 November 2016

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	51,765,599.00	47,524,651.35	4,240,947.65
Revenues	(50,361,420.00)	(50,601,199.79)	(-239,779.79)
Subtotal	1,404,179.00	-3,076,548.44	4,480,727.44
Change in capital reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,637,605.00)	(1,637,605.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	2,000.00	2,000.00	--
Less: withdrawal from reserve	(1,102,223.34)	(1,102,223.34)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	-1,331,649.34)	-5,812,376.78)	4,480,727.44



**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

444

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

**GENERAL FUND - FUND 10**

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**Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 5 month period ending November 30, 2016)**

<b>REVENUES/SOURCES OF FUNDS</b>		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
<b>OPERATING BUDGET</b>					
10-12XX	From Local Sources	44,772,136.00	45,012,218.61	(OVER)	-240,082.61
10-3XX	From State Sources	5,562,934.00	5,579,863.00	(OVER)	-16,929.00
10-4XX	From Federal Sources	26,350.00	9,118.18	(UNDER)	17,231.82
10-303	Budgeted Fund Balance - Operating Budget	1,406,179.00	.00	(UNDER)	1,406,179.00
10-307	withdrawal from Capital Reserve for Local Share	1,637,605.00	.00	(UNDER)	1,637,605.00
10-310	withdrawal from Maintenance Reserve	1,102,223.34	.00	(UNDER)	1,102,223.34
<b>GENERAL FUND GRAND TOTAL</b>		<b>54,507,427.34</b>	<b>50,601,199.79</b>	<b>(UNDER)</b>	<b>3,906,227.55</b>

<b>EXPENDITURES</b>		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>OPERATING BUDGET</b>					
<b>GENERAL CURRENT EXPENSE</b>					
11-1XX-100-XXX	Regular Programs	16,050,004.00	4,356,280.13	11,204,356.80	489,367.07
11-2XX-100-XXX	Special Education	6,416,424.00	1,829,465.52	4,013,156.28	573,802.20
11-230-100-XXX	Basic Skills/Remedial	635,934.00	179,935.80	451,798.20	4,200.00
11-240-100-XXX	Bilingual Education	164,021.00	36,205.80	125,715.20	2,100.00
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	292,687.00	24,283.79	248,289.40	20,113.81
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
<b>Undistributed Expenditures:</b>					
11-000-100-XXX	Tuition	1,434,000.00	498,327.07	576,773.58	358,899.35
11-000-211-XXX	Attendance and Social Work Services	2,500.00	2,000.00	500.00	.00
11-000-213-XXX	Health Services	441,598.00	133,749.41	302,494.74	5,353.85
11-000-216-XXX	Speech, OT, PT	542,160.00	155,117.90	366,360.30	20,681.80
11-000-218-XXX	Guidance	566,025.00	159,931.72	404,055.94	2,037.34
11-000-219-XXX	Child Study Teams	1,272,920.00	436,469.43	822,000.72	14,448.85
11-000-221-XXX	Improvement of Instructional Services	383,438.00	132,526.90	223,445.77	27,469.33
11-000-222-XXX	Educational Media Services - School Library	437,558.00	132,763.79	286,125.56	18,865.28
11-000-223-XXX	Instructional Staff Training Services	634,857.00	232,655.40	379,844.85	22,956.19
11-000-230-XXX	General Administration	1,159,489.00	276,970.18	722,819.98	159,611.84
11-000-240-XXX	School Administration	1,406,485.00	517,442.68	806,728.90	82,611.42
11-000-251-XXX	Central Services	640,265.00	257,186.96	323,803.16	59,974.88

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REPORT OF THE TREASURER  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 5 month period ending November 30, 2016)

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-252-XXX	Administrative Information Technology	459,509.00	91,293.19	356,870.21	11,345.60
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,674,813.00	1,332,009.78	2,605,448.12	737,355.10
11-000-270-XXX	Student Transportation Services	2,507,510.00	687,304.36	1,482,412.27	337,793.37
11-XXX-XXX-2XX	Personal Services - Employee Benefits	11,245,388.00	1,885,179.47	8,457,022.14	903,186.39
	Total Undistributed	27,808,515.00	6,930,928.24	18,116,706.24	2,760,880.52
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	13,357,099.28	34,160,022.12	3,853,463.60
12-XXX-XXX-73X	Equipment	317,891.00	7,529.95	.00	310,361.05
12-000-4XX-XXX	Facilities Acquisition and Construction Services	26,609.00	.00	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
	TOTAL CAPITAL OUTLAY	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	51,769,599.00	13,364,629.23	34,160,022.12	4,244,947.65

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 5 month period ending November 30, 2016)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210	44,762,136.00	44,762,136.00	.00
10-1320	.00	34,957.92	-34,957.92
10-1300	.00	34,957.92	-34,957.92
10-1XXX	8,000.00	215,124.69	-207,124.69
10-1511	2,000.00	.00	2,000.00
	Subtotal - Revenues from Local Sources	44,772,136.00	45,012,218.61
	44,772,136.00	45,012,218.61	-240,082.61
Revenues from State Sources			
10-3121	525,501.00	525,501.00	.00
REVENUES FROM STATE SOURCES:			
10-3132	1,699,913.00	1,699,913.00	.00
10-3176	2,916,383.00	2,916,383.00	.00
10-3177	236,331.00	236,331.00	.00
10-3178	157,191.00	157,191.00	.00
10-3183	27,615.00	27,615.00	.00
10-3XXX	.00	16,929.00	-16,929.00
	Subtotal - Revenues from State Sources	5,562,934.00	5,579,863.00
	5,562,934.00	5,579,863.00	-16,929.00
Revenues from Federal Sources			
10-4200	26,350.00	9,118.18	17,231.82
	Subtotal - Revenues from Federal Sources	26,350.00	9,118.18
	26,350.00	9,118.18	17,231.82
10-303	1,406,179.00	.00	1,406,179.00
10-307	1,637,605.00	.00	1,637,605.00
10-310	1,102,223.34	.00	1,102,223.34
	TOTAL OPERATING BUDGET	54,507,427.34	50,601,199.79
			3,906,227.55

REPORT OF THE CLERK  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
GENERAL CURRENT EXPENSE				
Regular Programs - Instruction				
11-105-100-101	94,104.00	27,690.30	66,413.70	.00
11-110-100-101	497,262.00	127,198.50	370,063.50	.00
11-120-100-101	8,143,370.00	2,358,744.18	5,784,625.82	.00
11-130-100-101	5,911,535.00	1,487,363.83	4,424,171.17	.00
Regular Programs - Home Instruction:				
11-150-100-101	150,000.00	20,713.50	129,286.50	.00
Regular Programs - Undistributed Instruction				
11-190-100-320	2,150.00	542.50	.00	1,607.50
11-190-100-340	27,000.00	.00	26,254.50	745.50
11-190-100-500	179,050.00	23,193.50	105,934.97	49,921.53
11-190-100-610	849,038.00	280,990.76	291,684.64	276,362.60
11-190-100-640	.00	-315.54	.00	315.54
11-190-100-890	196,495.00	30,158.60	5,922.00	160,414.40
TOTAL REGULAR PROGRAMS - INSTRUCTION	16,050,004.00	4,356,280.13	11,204,356.80	489,367.07
SPECIAL EDUCATION - INSTRUCTION				
Learning and/or Language Disabilities:				
11-204-100-101	330,888.00	98,726.40	232,161.60	.00
11-204-100-106	163,706.00	39,920.24	123,785.76	.00
11-204-100-610	4,400.00	1,898.86	.00	2,501.14
11-204-100-640	725.00	.00	.00	725.00
Total	499,719.00	140,545.50	355,947.36	3,226.14
Behavioral Disabilities:				
11-209-100-101	136,705.00	24,237.90	112,467.10	.00
Total	136,705.00	24,237.90	112,467.10	.00
Multiple Disabilities:				
11-212-100-101	579,899.00	253,958.81	325,940.19	.00
11-212-100-106	604,786.00	202,943.90	401,842.10	.00
11-212-100-320	1,153,359.00	140,737.47	461,588.93	.00
11-212-100-610	1,500.00	348.56	.00	.00

Attachment M  
 January 25, 2017  
 Page 8 of 54  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-800 Other Objects	5,000.00	826.98	724.47	3,448.55
Total	2,344,544.00	598,815.72	1,190,095.69	555,632.59
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,512,865.00	779,958.70	1,732,906.30	.00
11-213-100-106 Other Salaries for Instruction	517,884.00	154,666.25	363,217.75	.00
11-213-100-610 General Supplies	15,900.00	4,311.25	250.98	11,337.77
11-213-100-640 Textbooks	2,900.00	.00	212.30	2,687.70
Total	3,049,549.00	938,936.20	2,096,587.33	14,025.47
Autism:				
11-214-100-101 Salaries of Teachers	121,793.00	36,537.90	85,255.10	.00
11-214-100-106 Other Salaries for Instruction	14,255.00	1,398.00	12,857.00	.00
Total	136,048.00	37,935.90	98,112.10	.00
Preschool Disabilities - Part-Time:				
11-215-100-106 Other Salaries for Instruction	89,829.00	25,385.40	64,443.60	.00
11-215-100-600 General Supplies	3,230.00	2,312.00	.00	918.00
Total	93,059.00	27,697.40	64,443.60	918.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	156,800.00	61,296.90	95,503.10	.00
Total	156,800.00	61,296.90	95,503.10	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,416,424.00	1,829,465.52	4,013,156.28	573,802.20
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	631,734.00	179,935.80	451,798.20	.00
11-230-100-610 General Supplies	2,100.00	.00	.00	2,100.00
11-230-100-800 Other Objects	2,100.00	.00	.00	2,100.00
Total	635,934.00	179,935.80	451,798.20	4,200.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	161,921.00	36,205.80	125,715.20	.00
11-240-100-610 General Supplies	2,100.00	.00	.00	2,100.00
Total	164,021.00	36,205.80	125,715.20	2,100.00

Attachment M  
 January 25, 2017  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	265,587.00	20,401.00	242,486.00	2,700.00
11-401-100-800 Other Objects	27,100.00	3,882.79	5,803.40	17,413.81
Total	292,687.00	24,283.79	248,289.40	20,113.81
Community Services Programs - Operations				
11-800-330-500 Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs Within the State - Regular	48,255.00	420.40	.00	47,834.60
11-000-100-562 Tuition - Other LEAs Within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566 Tuition - Private Schls/Disabled within State	1,334,509.00	497,906.67	576,773.58	259,828.75
Total	1,434,000.00	498,327.07	576,773.58	358,899.35
Attendance and Social work Services				
11-000-211-100 Salaries	2,500.00	2,000.00	500.00	.00
Total	2,500.00	2,000.00	500.00	.00
Health Services				
11-000-213-100 Salaries	410,779.00	122,693.41	288,085.59	.00
11-000-213-300 Purchased Professional and Technical Services	20,300.00	5,439.85	14,330.15	530.00
11-000-213-600 Supplies and Materials	10,519.00	5,616.15	79.00	4,823.85
Total	441,598.00	133,749.41	302,494.74	5,353.85
Speech, OT, PT and Related services				
11-000-216-100 Salaries	512,960.00	154,199.70	358,760.30	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	7,600.00	17,700.00
11-000-216-600 Supplies and Materials	3,900.00	918.20	.00	2,981.80
Total	542,160.00	155,117.90	366,360.30	20,681.80
Guidance				
11-000-218-104 Salaries of Other Professional staff	505,230.00	135,954.72	369,275.28	
11-000-218-105 Salaries of Secretarial and Clerical Assistants	57,895.00	23,255.86	34,639.14	

Attachment M  
 January 25, 2017  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-600 Supplies and Materials	2,900.00	721.14	141.52	2,037.34
Total	566,025.00	159,931.72	404,055.94	2,037.34
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,108,912.00	350,425.50	758,486.50	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	76,245.00	31,225.15	45,019.85	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	13,862.49	4,950.00	7,690.51
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	328.38	239.72	2,931.90
11-000-219-600 Supplies and Materials	45,360.00	37,726.41	7,521.66	111.93
11-000-219-800 Other Objects	12,400.00	2,901.50	5,782.99	3,715.51
Total	1,272,920.00	436,469.43	822,000.72	14,449.85
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	251,432.00	94,676.66	156,755.34	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	69,541.00	19,508.36	50,032.64	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	13,700.00	3,600.00	9,500.00	600.00
11-000-221-500 Other Purchased Services (400-500 series)	4,150.00	358.44	.00	3,791.56
11-000-221-600 Supplies and Materials	28,335.00	10,155.94	1,712.84	16,466.22
11-000-221-800 Other Objects	11,280.00	4,227.50	444.95	6,607.55
Total	383,438.00	132,526.90	223,445.77	27,465.33
Educational Media Services - School Library				
11-000-222-100 Salaries	398,058.00	120,092.40	277,965.60	.00
11-000-222-600 Supplies and Materials	39,500.00	12,671.39	8,159.96	18,668.65
Total	437,558.00	132,763.79	286,125.56	18,668.65
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	330,013.00	127,418.60	202,594.40	.00
11-000-223-110 Other Salaries	271,344.00	103,132.55	168,211.45	.00
11-000-223-390 Other Purchased Professional and Technical services	30,000.00	1,910.00	9,039.00	19,051.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	69.25	.00	.00
11-000-223-600 Supplies and Materials	500.00	.00	.00	.00
11-000-223-800 Other objects	2,800.00	125.00	.00	2,675.00
Total	634,857.00	232,655.40	379,844.85	22,727.00

Attachment M  
January 25, 2017  
19,051.00  
2,675.00  
22,727.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	307,086.00	123,573.40	183,512.60	.00
11-000-230-331 Legal Services	64,000.00	14,295.88	49,704.12	.00
11-000-230-332 Audit Fees	50,500.00	23,250.00	23,250.00	4,000.00
11-000-230-334 Architectural/Engineering Services	10,000.00	7,886.15	.00	2,113.85
11-000-230-339 Other Purchased Professional Services	145,400.00	54,018.00	90,891.88	490.12
11-000-230-530 Communications/Telephone	252,978.00	17,768.59	113,388.38	121,821.03
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	267,100.00	4,950.00	261,648.00	502.00
11-000-230-610 General Supplies	2,300.00	693.20	.00	1,606.80
11-000-230-630 BOE In-House Training/Meeting Supplies	6,100.00	1,547.40	.00	4,552.60
11-000-230-890 Miscellaneous Expenditures	21,425.00	7,001.71	425.00	13,998.29
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,159,489.00	276,970.18	722,819.98	159,698.84
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	801,108.00	311,518.80	489,589.20	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	515,507.00	200,691.70	314,815.30	.00
11-000-240-600 Supplies and Materials	21,870.00	5,232.18	2,324.40	14,313.42
11-000-240-800 Other Objects	68,000.00	.00	.00	68,000.00
Total	1,406,485.00	517,442.68	806,728.90	82,313.42
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	530,385.00	222,477.50	307,907.50	.00
11-000-251-330 Purchased Professional Services	14,300.00	14,300.00	.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	17,700.00	6,226.74	1,525.70	9,947.56
11-000-251-890 Miscellaneous Expenditures	64,580.00	14,182.72	10,085.96	40,311.32
Total	640,265.00	257,186.96	323,803.16	59,274.88
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	189,510.00	79,171.24	110,338.76	
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	686.95	.00	1,313.05
11-000-252-800 Other Objects	267,999.00	11,435.00	246,531.45	10,032.55
Total	459,509.00	91,293.19	356,870.21	11,345.60
11-000-261-100 Salaries	241,271.00	106,949.02	134,321.98	

Attachment M  
 January 29, 2017  
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**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10**

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-261-420 Cleaning, Repair, and Maintenance Services	803,690.00	231,658.84	75,961.06	496,070.10
Total	1,044,961.00	338,607.86	210,283.04	496,070.10
Custodial Services				
11-000-262-100 Salaries	1,076,225.00	439,273.66	636,951.34	.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	1,711.70	480.00	3,632.30
11-000-262-490 Other Purchased Property Services	150,640.00	34,580.09	99,419.91	16,640.00
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General Supplies	305,200.00	128,287.51	78,095.81	98,816.68
11-000-262-621 Energy (Natural Gas)	93,600.00	673.30	92,926.70	.00
11-000-262-622 Energy (Electricity)	1,629,710.00	336,837.97	1,292,272.03	600.00
11-000-262-800 Other Objects	6,290.00	4,511.39	180.29	1,598.32
Total Custodial Services	3,439,852.00	945,875.62	2,372,689.08	121,287.30
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	150,000.00	47,526.30	22,476.00	79,997.70
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	190,000.00	47,526.30	22,476.00	119,997.70
Total Operation and Maintenance of Plant Services	4,674,813.00	1,332,009.78	2,605,448.12	737,355.10
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	54,252.00	22,589.40	31,662.60	.00
11-000-270-161 Salaries - Between Home and School - Special	9,424.00	3,986.40	5,437.60	.00
11-000-270-350 Management Fee-ESC Transportation Programs	19,514.00	7,976.90	11,537.10	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	57,018.00	71,642.00	9,190.00
11-000-270-511 Contracted Services (Home/School) - Vendors	1,320,674.00	366,930.54	873,517.86	80,225.60
11-000-270-512 Contracted Services (not Home/School) - vendors	165,441.00	3,131.83	35,015.80	127,293.37
11-000-270-514 Contracted Services (Special Ed) - vendors	413,500.00	115,414.46	179,124.14	118,961.40
11-000-270-518 Contracted Services (Special Ed) - ESCs	376,995.00	102,519.83	274,475.17	.00
11-000-270-610 General Supplies	9,860.00	7,737.00	.00	2,123.00
Total	2,507,510.00	687,304.36	1,482,412.27	337,197.54
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	2,575.00	237.68	2,337.32	.00
11-000-291-220 Social Security Contributions	588,748.00	201,391.97	328,608.03	58,748.00

Attachment M  
January 25, 2017  
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REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)**

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241	Other Retirement Contributions - PERS	660,000.00	2,129.41	653,370.59	4,500.00
11-000-291-250	Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270	Health Benefits	9,408,227.00	1,608,234.90	7,157,183.21	642,808.89
11-000-291-280	Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290	Other Employee Benefits	412,234.00	73,185.51	315,522.99	23,525.50
	TOTAL UNALLOCATED BENEFITS	11,245,388.00	1,885,179.47	8,457,022.14	903,186.39
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,245,388.00	1,885,179.47	8,457,022.14	903,186.39
	TOTAL UNDISTRIBUTED EXPENDITURES	27,808,515.00	6,930,928.24	18,116,706.24	2,760,880.52
	Required Maintenance for School Facilities				
10-606I	Interest Earned on Maintenance Reserve	2,000.00	.00	.00	2,000.00
	TOTAL GENERAL CURRENT EXPENSE	51,370,585.00	13,357,099.28	34,160,022.12	3,853,463.60
	Undistributed Expenditures:				
12-000-210-730	Support Services - Students - Regular	265,791.00	7,529.95	.00	258,261.05
12-000-219-730	Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-xxx-x00-730	Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
	Total Equipment	317,891.00	7,529.95	.00	310,361.05
	Facilities Acquisition and Construction Services				
12-000-400-800	Other Objects	26,609.00	.00	.00	26,609.00
	Total Facilities Acquisition & Construction Services	26,609.00	.00	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	2,000.00	.00	.00	2,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	346,500.00	7,529.95	.00	338,970.05
10-000-100-56X	Transfer of Funds to Charter Schools	52,514.00	.00	.00	52,514.00
	GENERAL FUND GRAND TOTAL	51,769,599.00	13,364,629.23	34,160,022.12	4,244,947.65

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Balance Sheet  
November 2016

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		-319,809.14
	Accounts receivable:		
141	Intergovernmental - state	5,291.00	
142	Intergovernmental - federal	58,123.00	
153	Other	--	63,414.00

RESOURCES:

301	Estimated revenues	1,326,390.97	
302	Less revenues	(114,889.25)	1,211,501.72
	Total assets and resources		955,106.58

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		-68,296.15
421	Accounts payable		41,862.00
	Other current liabilities		-83,724.00
	Total liabilities		-110,158.15

**REPORT OF THE CLERK**  
**TO THE BOARD OF EDUCATION**  
**\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\***  
**SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Interim Balance Sheet**  
**November 2016**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year	809,353.21	
754	Reserve for encumbrances - prior year	--	
Reserved fund balance:			
761	Capital reserve account	--	
604	Add: Increase in capital reserve	--	
307	Less: Budgeted withdrawal from capital reser	--	--
601	Appropriations	1,326,390.97	
602	Less: Expenditures	(330,240.28)	
603	Encumbrances	(809,353.21)	186,797.48
	Total fund balance		996,150.69
	Total liabilities and fund equity		885,992.54

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

DRAFT

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 5 month period ending November 30, 2016)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	219,350.00	114,889.25	(UNDER)	104,460.75
20-4XXX	From federal sources:	1,107,040.97	.00	(UNDER)	1,107,040.97
TOTAL SPECIAL REVENUE FUNDS		1,326,390.97	114,889.25	(UNDER)	1,211,501.72
EXPENDITURES					Available <u>Balance</u>
		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	
State Projects:					
Other Special Projects:					
20-XXX-XXX-XXX	Nonpublic Textbooks	14,353.00	10,339.26	3,788.47	225.27
20-XXX-XXX-XXX	Nonpublic Auxiliary Services	162,893.00	17,610.24	145,282.76	.00
20-XXX-XXX-XXX	Nonpublic Nursing Services	22,680.00	6,735.96	15,944.04	.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative Program	6,474.00	1,868.17	4,218.06	387.77
20-XXX-XXX-XXX	Nonpublic Security Aid	12,950.00	900.00	573.53	11,476.47
Total State Projects		219,350.00	37,453.63	169,806.86	12,089.51
Federal Projects:					
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	231,909.00	45,852.00	129,179.00	56,878.00
20-240-XXX-XXX	Bilingual education	20,243.00	4,951.50	4,994.50	10,297.00
20-250-XXX-XXX	I.D.E.A. PART B	788,801.97	227,816.75	478,567.25	82,417.97
20-252-XXX-XXX	IDEA PARTB PRESCHOOL	4,593.00	.00	4,273.00	320.00
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	14,166.40	22,532.60	24,795.00
Total Federal Projects		1,107,040.97	292,786.65	639,546.35	174,707.97
TOTAL GRANTS AND ENTITLEMENTS		1,326,390.97	330,240.28	809,353.21	186,797.48

REPORT OF THE CLERK  
 TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Schedule of Revenues  
 Actual Compared with Estimated  
 (For 5 month period ending November 30, 2016)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	219,350.00	114,889.25	104,460.75
Total Revenues from State Sources	219,350.00	114,889.25	104,460.75
Revenues from Federal Sources			
20-4411-4416 Title I	231,909.00	.00	231,909.00
20-4451-4455 Title II	61,494.00	.00	61,494.00
20-4491-4494 Title III	20,243.00	.00	20,243.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	793,394.97	.00	793,394.97
Total Revenues from Federal Sources	1,107,040.97	.00	1,107,040.97
TOTAL GRANTS AND ENTITLEMENTS	1,326,390.97	114,889.25	1,211,501.72

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

DRAFT

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>Other State Projects:</b>				
20-XXX-XXX-XXX Nonpublic Textbooks	14,353.00	10,339.26	3,788.47	225.27
20-XXX-XXX-XXX Nonpublic Auxiliary Services	162,893.00	17,610.24	145,282.76	.00
20-XXX-XXX-XXX Nonpublic Nursing Services	22,680.00	6,735.96	15,944.04	.00
20-XXX-XXX-XXX Nonpublic Technology Initiative	6,474.00	1,868.17	4,218.06	387.77
20-XXX-XXX-XXX Nonpublic Security Aid	12,950.00	900.00	573.53	11,476.47
Total Other State Projects	219,350.00	37,453.63	169,806.86	12,089.51
Total State Projects	219,350.00	37,453.63	169,806.86	12,089.51
<b>Federal Projects</b>				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	231,909.00	45,852.00	129,179.00	56,878.00
20-240-XXX-XXX Bilingual education	20,243.00	4,951.50	4,994.50	10,297.00
20-250-XXX-XXX I.D.E.A. PART B	788,801.97	227,816.75	478,567.25	82,417.97
20-252-XXX-XXX IDEA PARTB PRESCHOOL	4,593.00	.00	4,273.00	320.00
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	61,494.00	14,166.40	22,532.60	24,795.00
Total Federal Projects	1,107,040.97	292,786.65	639,546.35	174,707.97
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>1,326,390.97</b>	<b>330,240.28</b>	<b>809,353.21</b>	<b>186,797.48</b>

REPORT OF THE CLERK  
 TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*

DEBT SERVICE FUNDS - FUND 40

Interim Balance Sheet  
 November 2016

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		4,857.26
121	Tax levy receivable		<u>25,000.00</u>
	Accounts receivable:		
132	Interfund	1,210.55	
141	Intergovernmental - state	<u>323,030.00</u>	
153	Other	--	<u>324,240.55</u>

RESOURCES:

301	Estimated revenues	400,583.00	
302	Less revenues	<u>(400,583.00)</u>	--
	Total assets and resources		<u>354,097.81</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet  
November 2016

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: W/D from debt service reserve	--		
751,752,753	Other reserves		--	
601	Appropriations	1,091,575.00		
602	Less: Expenditures	85,787.50		
603	Encumbrances	--	(85,787.50)	1,005,787.50
	Total appropriated			1,005,787.50
Unappropriated:				
770	Fund balance, July 1, 2016		39,302.31	
303	Budgeted fund balance		(690,992.00)	
	Total fund balance			354,097.81
	Total liabilities and fund equity			354,097.81

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,091,575.00	85,787.50	1,005,787.50
Revenues	(400,583.00)	(400,583.00)	(.00)
Subtotal	690,992.00	-314,795.50	1,005,787.50
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	690,992.00	-314,795.50	1,005,787.50

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 5 month period ending November 30, 2016)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
40-1xxx	Revenue from local sources DEBT SERVICE	50,000.00	50,000.00		.00
40-3xxx	Revenue from State sources	350,583.00	350,583.00		.00
40-303	Budgeted Fund Balance	690,992.00	.00	(UNDER)	690,992.00
	TOTAL DEBT SERVICE FUND	1,091,575.00	400,583.00	(UNDER)	690,992.00
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	Available <u>Balance</u>
	REPAYMENT OF DEBT				
40-701-510-XXX	Repayment of Debt - Regular	1,091,575.00	85,787.50	.00	1,005,787.50
	TOTAL DEBT SERVICE FUNDS	1,091,575.00	85,787.50	.00	1,005,787.50

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

DRAFT

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

Schedule of Revenues  
Actual Compared with Estimated  
(For 5 month period ending November 30, 2016)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
Revenue from Local Sources			
40-1210 Local Tax Levy	50,000.00	50,000.00	.00
Revenues from State Sources			
40-3160 Debt Service Aid Type II	350,583.00	350,583.00	.00
40-303 Budgeted Fund Balance	690,992.00	.00	690,992.00
Total Local Repayment of Debt	1,091,575.00	400,583.00	690,992.00
TOTAL REPAYMENT OF DEBT	1,091,575.00	400,583.00	690,992.00

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

\*\*\*\* VOORHEES TOWNSHIP BOARD OF EDUCATION \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 5 month period ending November 30, 2016)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	171,575.00	85,787.50	.00	85,787.50
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,091,575.00	85,787.50	.00	1,005,787.50
TOTAL DEBT SERVICE FUNDS	1,091,575.00	85,787.50	.00	1,005,787.50

Transfers in accounting period October 2016 to October 2016

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
10/06/16	Transfer from 11-000 -230 -530 -00 to 11-000 -230 -590B-00	4,000.00	
10/27/16	Increase 20-511 -200 -610H-00	600.00	
10/27/16	Increase 20-511 -200 -610K-00	8,000.00	
10/27/16	Increase 20-511 -200 -610M-00	2,350.00	N/P SECURITY AID
10/27/16	Increase 20-511 -200 -610R-00	400.00	
10/27/16	Increase 20-511 -200 -610T-00	900.00	
10/27/16	Increase 20-511 -200 -610U-00	700.00	
10/31/16	Transfer from 20-250 -200 -320N-04 to 20-250 -100 -106N-04	80.00	
10/31/16	Transfer from 20-250 -200 -320N-04 to 20-250 -100 -106N-04	500.00	

Transfers in accounting period November 2016 to November 2016

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
11/14/16	Transfer from 11-000 -261 -420E-11 to 11-000 -261 -420E-09	5,000.00	
11/17/16	Transfer from 11-000 -230 -630 -00 to 11-000 -230 -630R-00	100.00	
11/17/16	Transfer from 11-000 -251 -610 -00 to 11-000 -251 -330 -00	300.00	
11/30/16	Transfer from 11-000 -230 -530 -00 to 11-000 -230 -339 -00	1,000.00	
11/30/16	Transfer from 11-000 -230 -530 -00 to 11-000 -230 -630R-00	100.00	
11/30/16	Transfer from 11-000 -261 -420E-11 to 11-000 -261 -420E-09	12,000.00	
11/30/16	Transfer from 30-000 -400 -339C-09 to 30-000 -400 -339C-07	1,200.00	
11/30/16	Transfer from 30-000 -400 -339C-09 to 30-000 -400 -339C-08	1,200.00	
11/30/16	Transfer from 30-000 -400 -339C-09 to 30-000 -400 -339C-11	1,200.00	

7. advertising for and receiving proposals from food service management companies for the 2017-2018 school year.

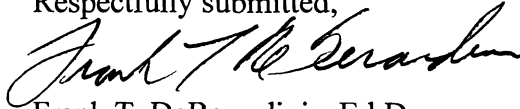
Motion carried, 7 ayes.

XXI. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Ms. Galiano, to approve adjourning the meeting at 8:00 PM.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.  
Assistant Superintendent  
for Business/Board Secretary